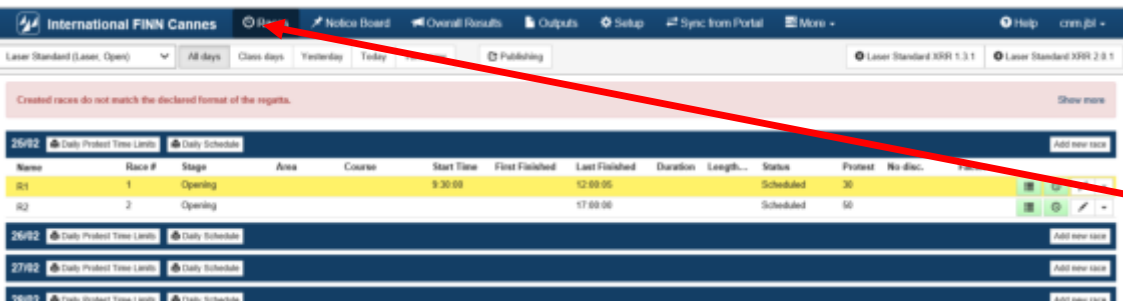


# Notice Board — Protest Handling

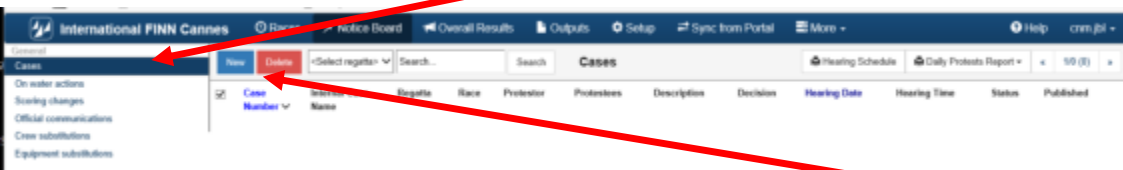
# Notice Board — Protest Handling



From that point  
Click on <Notice Board>



Choose <Cases> option



Then click on <New>

# Notice Board — Protest Handling

The screenshot shows the 'Notice Board' tab in the 'Laser Europa-Cup' software. The 'General' section is active, displaying various input fields for a protest case. The fields include: 'Internal Case Name' (text box), 'Type of Hearing' (dropdown menu set to 'Protest'), 'Regatta' (dropdown menu set to '<Select regatta>'), 'Race number(s)' (text box with 'No results match' below it), 'Initiator' (dropdown menu set to '<Select type>'), 'Respondents' (dropdown menu set to '<Select type>'), 'Called Witnesses' (text box), 'Incident Description (short) / Rules Alleged To Be Broken' (text box), 'Needs Interpreter' (checkbox), 'Submitted Date/time' (date and time pickers set to 02/03/2019 17:19), 'Protest Time Limit' (text box with 'hh:mm' and a 'Load from the System' button), 'Hearing Scheduled Date/time' (date and time pickers set to 02/03/2019 17:19), 'Hearing Location' (text box), 'Re-opened Date/time' (date and time pickers set to DD/MM/YYYY hh:mm), 'Case Status' (dropdown menu set to 'Open'), and 'Release Full Details To Public' (checkbox). A yellow error message is visible: 'Protest expire time cannot be loaded because either race index is not filled in or there is no team amongst Protesters and Protestees'.

## Race Committee office

- The Race Committee fill in all fields, following the order

Procedure guided by "drop-down menus"

- **NO WORRY ...**  
all actions are controlled, no error possible !
- Display follows the WS standard form

# Notice Board — Protest Handling

The screenshot shows the top navigation bar of the Laser Europa-Cup software. The 'Notice Board' menu is highlighted. Below it, the 'Case' form is visible, with the 'Save & Close' button circled in red.

## Race Committee office

The screenshot shows the 'Case' form in the Laser Europa-Cup software. The form is divided into several sections: 'General', 'Internal Case Name', 'Type of Hearing', 'Regatta', 'Race number(s)', 'Initiator', 'Respondents', 'Called Witnesses', 'Incident Description (short) / Rules Alleged To Be Broken', 'Needs Interpreter', 'Submitted Date/time', 'Protest Time Limit', 'Hearing Scheduled Date/time', 'Hearing Location', 'Re-opened Date/time', 'Case Status', and 'Release Full Details To Public'. Red arrows point from the text on the right to specific fields in the form.

- Internal name  
*(useful to file documents especially when regatta has more than one location. Use the mark on paper document received)*
- Use the drop-down menus
- Use the "watch" to set date and time stamps
- Click on <load from system> to get the protest time limit
- According to Jury board instruction
  - Set the schedule
  - Set the jury room

Never tick this option unless you want to show all details of procedure

Click on <Save & Close> at the end

# Notice Board — Protest Handling



International FINN Cannes

Notice Board

Search

Cases

Case Number	Internal Case Name	Regatta	Race	Protestor	Protestee	Description	Decision	Hearing Date/Time	Status	Published
2	Laser Standard		HUN 1378	AUT 196		Change his course while she w...		25/02/2018 18:30	Open	✓
1	Laser Standard	2	AUT 196	HUN 1378		Refus de tribord RRS 10		25/02/2018 18:30	Open	✓

Print the "Hearing schedule"

Sample of "Hearing schedule" printed



International FINN Cannes

VERBIER  
4 VALLÉES

finn  
cannes

**Hearing Schedule**  
As of 26 FEB 2018 At 22:52

**MON 26 FEB**

No.	Status of Case	Event	Race	Participants			Case Details	Hearing Date/Time
				Protestor	Protestee	Witness		
1	Open	Laser Standard	2	AUT 196	HUN 1378		Refus de tribord RRS 10	25 FEB / 18:30
2	Open	Laser Standard		HUN 1378	AUT 196		Change his course while she was starboard tacking	25 FEB / 18:30

# Notice Board — Protest Handling

The screenshot shows the manage2sail.com website. At the top, there are flags of various countries and a navigation bar with links: Start, Manifestations, Cups, Association des classes, Clubs, and S'enregistrer sur le site. Below this, the event title 'Finn --- Championnat de Suisse' is displayed with the dates '17.10.2018 - 21.10.2018'. A red arrow points to the 'Tableau officiel' tab in the navigation menu. Below the tabs, there is a table with columns: Non., Classe, Course, Initiator, Respondent(s), Horaire des Instructions, Status, Témoins, Description, Décision, and PDF. Two protest entries are visible:

Non.	Classe	Course	Initiator	Respondent(s)	Horaire des Instructions	Status	Témoins	Description	Décision	PDF
002	Finn	2	SUI 67	SWE 33	18.10.2018 18:35	Clos	GER 19 and GER 8	10 to 15 sec before start, SWE 33 came from behind and squeezed inbetween GER 19 and SUI 67 pushing himself forward		<a href="#">PDF</a>
001	Finn	2	GER 19	SWE 33	18.10.2018 18:35	Clos	SUI 5 and SUI 67	10 to 15 sec before start, SWE 33 crashed the first time the right back of my boat.	SWE 33 disq from race 2	<a href="#">PDF</a>

At the bottom left, there is a 'Retour' button.

INFO Notice board

What public and competitors can see !

# Notice Board — Protest Handling

Laser Europe-Cup

Races

Notice Board

Overall Results

Outputs

Setup

Sigra from Portal

More

Help

ann.jbl

Case

Case

Filter: regatta

Search

Search

Cases

Hearing Schedule

Early Protest Time Limits

Early Protest Report

1/1 (2)

Case Number

Infected Case Name

Regatta

Race

Initiator

Respondents

Description / Rules Broken

Decision

Hearing Info

Hearing Time

Location

Status

Published

1

Newman Port R 1

Regatta

1

ESP 30

SAH 1

RRS 10

02/03/2019

07:00

Room 1

Open

Hearing

Select the case

# Notice Board — Protest Handling

## Hearing

The screenshot shows the 'Hearing' tab in the 'Finn — Championnat de Suisse' software. The interface includes a top navigation bar with options like 'Races', 'Notice Board', 'Overall Results', 'Outputs', 'Setup', 'Sync from Portal', and 'More'. Below this, there are buttons for 'Save', 'Save & Close', and 'Close'. The main form area contains several sections:

- Case Information:** Case number 1, Race number(s) 2, Initiator Finn (2) - GER 19, Respondents Finn (2) - SWE 33.
- Panel Members:** Chairman Peter Meyer, Panel Members (Add Panel Member button), Claudio Reynaud, Robert Bourquin.
- Signed By:** Select member dropdown.
- Other Panel Members:** Empty field.
- Heard Together With Numbers:** 2.
- Conflict of Interest declared:** Helvetia 13, none.
- Procedural Matters:** Helvetia 13, none.
- Protesting Boat Represented By:** Andreas Scollongho.
- Protested Boat Represented By:** Elise Thernies.
- Witness Names:** Not heard.
- Interpreted Names:** None.
- Written Case Identifies Incident:** Yes.
- Boat failed at first opportunity:** Yes.
- No fail, Protester informed OK:** N/A.
- Parties informed:** 18/10/2018, 19/10/2018.
- Red Flag Displayed At First Opp:** N/A.

Red arrows indicate the following actions:

- Click on <Hearing> to initiate the procedure.
- Jury panel.
- Conflict of interest declared.
- Procedural matter.
- Receivability.



# Notice Board — Protest Handling

The screenshot shows the 'Finn — Championnat de Suisse' software interface. The 'Notice Board' tab is active. The 'Case' form is displayed with the following fields:

- Case number: 1
- Race number(s): 2
- Initiator: Finn (2) - GER 19
- Respondents: Finn (2) - SWE 33
- Chairman: [Name]
- Panel Members: [List]
- Other Panel Members: [List]
- Heard Together With Number: [List]
- Conflict of Interest decision: [List]
- Proceeds: [List]
- Protesting Boat: [List]
- Protested Boat: [List]
- Written: [List]
- Boat: [List]
- No: [List]
- Yes: [List]

The 'Facts' and 'Conclusion' sections are highlighted with a red box. The 'Facts' section contains a text area with a rich text editor toolbar. The 'Conclusion' section also contains a text area with a rich text editor toolbar. Red arrows point from the bullet points on the right to the 'Hearing Opening Date/Time', 'Facts', and 'Conclusion' fields.

## Hearing (Follow-up)

- Time stamp  
Hearing procedure started at  
<date & time>
- Facts
- Conclusion

# Notice Board — Protest Handling

The screenshot shows the 'Finn — Championnat de Suisse' interface. The 'Notice Board' tab is selected, and the 'Hearing' sub-tab is active. A red circle highlights the 'Save & Close' button. A large black box highlights the main form area, which includes fields for 'Rules applicable', 'Decision (short)', 'Decision' (with a rich text editor), 'Decision Date/time' (with a date and time picker), 'Length Of Sitting (minutes)', and 'Case Status' (a dropdown menu). Red arrows point from the text on the right to these specific fields.

## Hearing (Follow-up)

- Rule(s) applicable(s)
- Decision short  
Menu driven with WS vocabulary (possible to modify)
- Decision full sentence  
Menu driven with WS vocabulary (possible to modify)
- Time stamp  
Hearing procedure ended at "date & time"
- Procedure "closed"

Click on <Save & Close> at the end

# Notice Board — Protest Handling

## Hearing (Follow-up)

Save Save & Close Close Case

General **Hearing** Scoring changes

Download PDF Preview Publish to INFO Unpublish  
LAST PUBLISHED PDF: 18/10/2018 21:05 Download

TO EDIT Press below go to "General" tab

Case number 1  
Race number(s) 2  
Initiator Finn (2) - GER 19  
Respondents Finn (2) - SWE 33  
Chairman Peter Meyer  
Panel Members +Add Panel Member  
Claudio Reynaud  
Robert Bourquin  
Signed By <Select member>  
Other Panel Members  
Heard Together With Numbers 2  
Conflict of Interest declared Helvetica 13  
Procedural Matters Helvetica 13  
Protesting Boat Represented By Andreas Scollongho  
Protested Boat Represented By Etienne Thernies  
Witness Names Not heard  
Interpreted Names none  
Written Case Identifies Incident Yes  
'Boat' failed at first opportunity Yes  
No fail, Protester Informed OK N/A  
Parties Informed 18/10/2018  
Red Flag Displayed At First Opp N/A  
Case Is Valid

- Preview the PDF form
- Publish to INFO

# Notice Board — Protest Handling

Printed matter

International FINN Cannes

Case Details  
As of 27 FEB 2018 At 00:08



PDF form to store in the event file on your computer

and

may be printed and given to the competitors upon request

PROTEST - DECISION	
CASE No. 2	
Event: Laser Standard	Race:
Protestor: HUN 1378	Protestee: AUT 196
Procedural Matters:	
Facts found: Facts is that boat bla bla bla	
Conclusion: route au plus près, X ne s'est pas maintenu à l'écart de Y qui était sur un bord, tel que requis par la RCV 13. After passing head to wind and before being on a close-hauled course, X failed to keep clear of Y on a tack, as required by RRS 13.	
Rule(s) applicable: 13	
Decision: HUN is D/SQ décision longue	
Decision - short: HUN D/SQ	
Jury: Bernadette Delbart, Jean B. Luther, Piero Ochetto Ochetto, TO	
Signed: _____ Date: 25 FEB 2018 Time: 23:56 Bernadette Delbart	

ce Board" - Protest handling --- Jean-Bernard Luther (Swiss Sailing)

# Notice Board — Protest Handling


## INFO Database

Sample of Web published document !

- Boat penalized
- Click on arrow to enlarge
- Information displayed

6	ITA 1303	Oliver G Rainer G	SCH	10.0	10.0	3.0	7.0	
7	GER	Hermann C Franz G	YS...	12.0	12.0	8.0	4.0	
8	GER 33	Jörg A Elena A	ES...	12.0	12.0	4.0	8.0	
9	POL 1740	Wojciech J Janek J	SOC	19.0	19.0	8.0	13.0 DNE	
10	MON 1112	Klaus P Harry FALK	SCH	19.0	19.0	10.0	9.0	
11	HUN 1378	Conny I Marco I	SCD	24.0	24.0	11.0	13.0 DSQ	

Réclamations liées									
Non.	Claire	Cours	Réclamant	Réclamé	Description	Heure des instructions	Status	Décision	FUP
2	Laser Standard	HUN 1378	AUT 196		Change his course while she was starboard tacking	25.02.2018 18:30	Clos	HUN DSQ	 <a href="#">Montrer moins</a>

**Détails de la réclamation**  
Réclamation n° 2

Claire: Laser Standard  
Placé: HUN 1378  
Placé: AUT 196  
Président du jury: Bernadette Delbart  
Membres du panel: Jean B. Luther, Piero Ochello Ochello, TOYO  
Heure de décision: 25.02.2018 23:56


**Faits établis**  
Facts is that boat bla bla bla

**Conclusion**  
route au plus près, X ne s'est pas maintenu à l'écart de Y qui était sur un bord, tel que requis par la RCV 13.  
After passing head to wind and before being on a close-hauled course, X failed to keep clear of Y on a tack, as required by RRS 13.

**Règles applicables**  
13

**Décision**  
HUN is DSQ décision longue

1	Laser Standard	AUT 196	HUN 1378	Refus de tribord RRS 10	25.02.2018 18:30	Ouvert	 <a href="#">Montrer plus</a>
---	----------------	---------	----------	-------------------------	------------------	--------	--

Détails				
Nom de l'équipe: Conny I				
Nom du bateau: Martha				
Club: Segler-Club Dänmer e. V.				

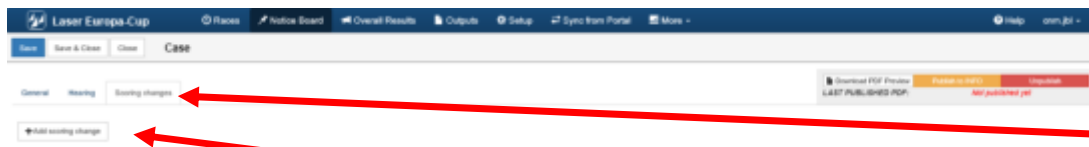
Equipier				
l'ordon	Nom	l'année	Année de naissance	Club
Skipper	I	Conny	2000	Segler-Club Dänmer e. V.
Equipier 1	I	Marco	2000	Segler-Club Dänmer e. V.

Cours		l'ordre
R1		11.0
R2		13.0 DSQ

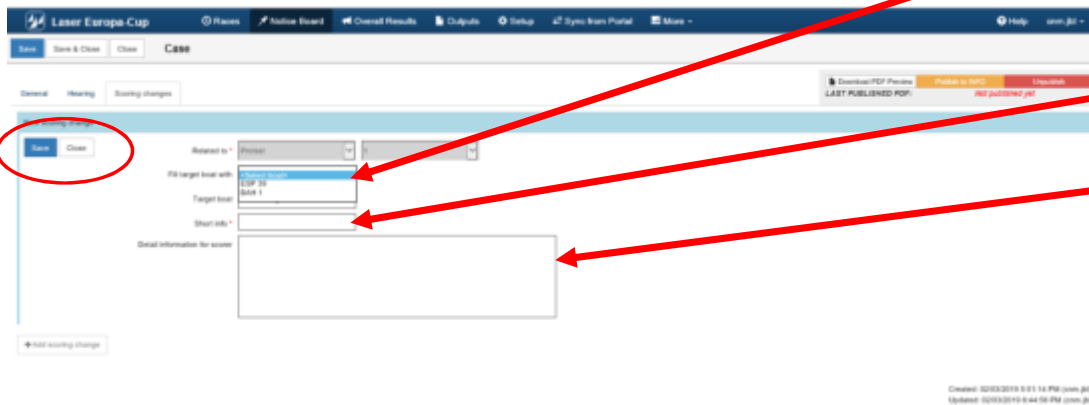
ard" - Protest handling --- Jean-Bernard Luther (Swiss Sailing)

# Notice Board — Protest Handling



Hearing (Scoring change if necessary)

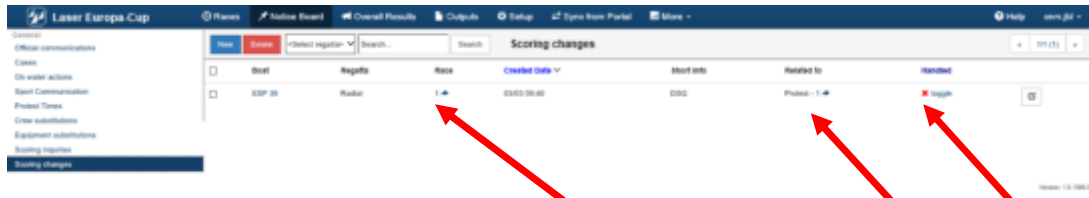
- Click on <Scoring change>
- Add a scoring change



- Select boat to penalize  
(Menu driven, choice only between the boats being mentioned in the case)
- Set the penalty
- If necessary communication to the scorer

Click on <Save>

# Notice Board — Protest Handling

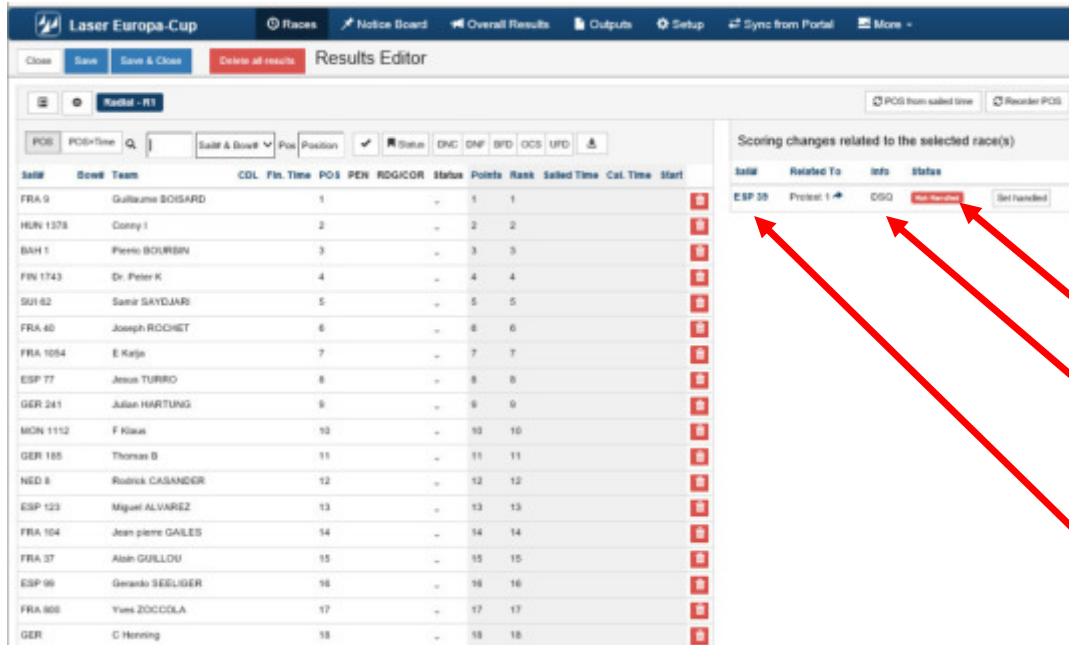


Hearing (Scoring change -- follow-up)

Menu <scoring change>

- The scorer is immediately informed
- Case not handled
- View the protest if necessary
- Click to go to
  - The race **concerned**
  - The **boat** to penalize

# Notice Board — Protest Handling



The screenshot shows the 'Results Editor' interface for the 'Laser Europa Cup'. It features a table of race results with columns for Boat #, Team, CDL, Fin. Time, POS, PEN, RDGICOR, Status, Points, Rank, Sailed Time, Cal. Time, and Start. A sidebar on the right, titled 'Scoring changes related to the selected race(s)', shows a list of boats with a 'Protest' status. Red arrows point from the text 'Click on the boat # to be guided to the boat to be treated' to the boat numbers in the table and the 'Protest' status in the sidebar.

Boat #	Team	CDL	Fin. Time	POS	PEN	RDGICOR	Status	Points	Rank	Sailed Time	Cal. Time	Start
FRA 9	Gulbaume BOISSARD	1						1	1			
HUN 1378	Conny I	2						2	2			
BAH 1	Pierre BOURBIN	3						3	3			
FIN 1743	Dr. Peter K	4						4	4			
SUI 82	Sami SAYDJARI	5						5	5			
FRA 40	Joseph ROCHET	6						6	6			
FRA 1054	E. Kaja	7						7	7			
ESP 77	Jesus TURRO	8						8	8			
GER 241	Julian HARTUNG	9						9	9			
MON 1112	F. Hous	10						10	10			
GER 185	Thomas B	11						11	11			
NED 8	Rodrick CASANDER	12						12	12			
ESP 123	Miguel ALVAREZ	13						13	13			
FRA 104	Jean pierre GAILES	14						14	14			
FRA 37	Alain GULLOU	15						15	15			
ESP 96	Gerardo SEELIGER	16						16	16			
FRA 806	Yves ZOCCOLA	17						17	17			
GER	C. Henning	18						18	18			

Hearing (Scoring change -- follow-up)

The scorer

- Case "Not handled"
- Requested penalty
- Click on the boat # to be guided to the boat to be treated



# Notice Board — Protest Handling

The screenshot shows the 'Laser Europa-Cup' software interface. At the top, there's a navigation bar with 'Races', 'Notice Board', 'Overall Results', 'Outputs', 'Setup', 'Sync from Portal', and 'More'. Below this is a 'Results Editor' section with buttons for 'Close', 'Save', 'Save & Close', and 'Delete all results'. The main area displays a table of race results with columns for 'Sail', 'Boat', 'Team', 'CDL', 'Fin. Time', 'POS', and 'PEN'. A red arrow points to the 'POS' column, specifically to the value '30'. Another red arrow points to the 'Status' column, specifically to the value 'DNC'. A third red arrow points to the 'Status' dropdown menu, which is open and shows a list of options: 'SFD, Disqualification under rule 30.4', 'DCT, Disqualification under rule 30.4 (in an incident)', 'DGM, Disqualification under rule 30.4 (not excludable under rule 30.3b)', 'DNC, Did not start; did not move to the start line', 'DNE, Disqualification (other than DGM) not excludable under rule 30.3b', 'DNF, Did not finish', 'DWS, Did not start (other than DNC, DCS)', 'DPL, Disqualification under rule 30.3', 'DSC, Did not start; on the course side of the starting line at her starting signal and failed to start or broke rule 30.1', 'RCT, Retired after causing a tangle', 'RDS, Retired; green', 'RST, Retired', 'SCP, Took a Scoring Penalty under rule 44.3(a)', 'STP, Standard Penalty', 'UFD, Disqualification under rule 30.3', and 'ZFP, 20% penalty under rule 30.2'. A fourth red arrow points to the 'Status' dropdown menu, specifically to the 'DNC' option.

Hearing (Scoring change -- follow-up)

Duty of the scorer

- Click on the boat number
- It will be displayed in the scoring menu
- Click on status sub-menu
- Chose an option according to jury desicion

# Notice Board — Protest Handling

The screenshot shows the 'Results Editor' window of the Laser Europa-Cup software. A table lists boats with columns for Sailed, Boat, Team, CDL, Fin. Time, POS, PEN, and Start. The boat 'ESP 39' (Jose maria PUJADAS) is highlighted in yellow. A modal window is open over this row, showing 'Status: DQ, Disqualification', 'Start plus 1', 'Penalty', 'RDG', and 'Total Points: 65'. A red arrow points from the 'OK' button in the modal to the text 'Click on OK' in the adjacent list. To the right, a 'Scoring changes related to the selected race(s)' table shows a change for 'ESP 39' from 'Protest: 1' to 'DQ'.

Sailed	Boat	Team	CDL	Fin. Time	POS	PEN	Start
ESP 39	Jose maria PUJADAS				53		24
FRA 5	Gillesme BODARD			1			25
HUN 1375	Conny I			2			26
BAH 1	Phemie BOURBIN			3			27
FIN 1743	Dr. Peter K.			4			28
SUI 62	Samir SAYDJARI			5			29
FRA 43	Joseph ROCHET			6			30
FRA 1054	S. Kaja			7			31
ESP 77	Jesse TURRO			8			32
GER 241	Julian HARTUNG			9			33
MON 1112	F. Klaus			10			34
GER 185	Thomas B.			11			35
NED 8	Rudvik CASANDER			12			36
ESP 123	Miguel ALVAREZ			13			37
FRA 134	Jean pierre GABLES			14			38
FRA 37	Alex OULLOY			15			39
ESP 89	Genaro SEELIGER			16			40
FRA 800	Yves ZIGGOLA			17			41
GER	C. Henning			18			42
AUT 196	D Robert			19			43
POL 1740	Wojciech J.			20			44

Hearing (Scoring change -- follow-up)

The scorer

- The yellow line is the selected boat
- Click on OK

# Notice Board — Protest Handling

The screenshot shows the 'Results Editor' for the 'Laser Europa-Cup'. The main table lists sailboats with columns for Sail, Boat, Team, CDL, Fin. Time, POB, PEN, RDG/COR, Status, Points, Rank, Sailed Time, Cal. Time, and Start. The first row, ESP 39, is highlighted in yellow and has a 'DSQ' status. To the right, a 'Scoring changes related to the selected race(s)' panel shows details for ESP 39, including 'Protest 1' and a 'Handled' button (which is green). A red arrow points from the 'DSQ' status in the main table to the 'Handled' button in the panel.

Sail	Boat	Team	CDL	Fin. Time	POB	PEN	RDG/COR	Status	Points	Rank	Sailed Time	Cal. Time	Start
ESP 39	Jose maria PUJADAS			53				DSQ	53		24		
FRA 5	Gulbaine BORDARD			1					1	1			
HUN 1376	Garry I			2					2	2			
BAH 1	Piero BOURBIN			3					3	3			
FIN 1743	Dr. Peter K			4					4	4			
GBR 62	Sami SAYDARI			5					5	5			
FRA 40	Joseph ROCHET			6					6	6			
FRA 1054	E. Kaja			7					7	7			
ESP 77	Jesús TURRO			8					8	8			
GER 241	Julian HARTUNG			9					9	9			
MON 1112	F. Klaus			10					10	10			
GER 185	Thomas B			11					11	11			
NED 8	Rodrick CASANDER			12					12	12			
ESP 123	Miguel ALVAREZ			13					13	13			
FRA 104	Jean pierre GALEES			14					14	14			
FRA 37	Alex GUILLOU			15					15	15			
ESP 89	Gerardo SEELIGER			16					16	16			
FRA 800	Yves ZOCOLA			17					17	17			
GBR	C Henning			18					18	18			
AUT 196	Di Robert			19					19	19			
POL 1740	Wolfgang J			20					20	20			
FRA 85	Aubert LEROUGE			21					21	21			
ESP 1364	Klaus H			22					22	22			
GER 33	Jörg A			23					23	23			
FRA 118	Thomas SCHREIBER			24					24	24			

Hearing (Scoring change -- follow-up)

The scorer

- Boat is penalized
- Click on <Is Handled>  
And the "tag" is turned to green with word "Handled"

# Notice Board — Protest Handling



Hearing (Scoring change -- follow-up)

- Back in <Scoring> menu
- When case is handled "Green check toggle"