

Managing the results in 5 steps

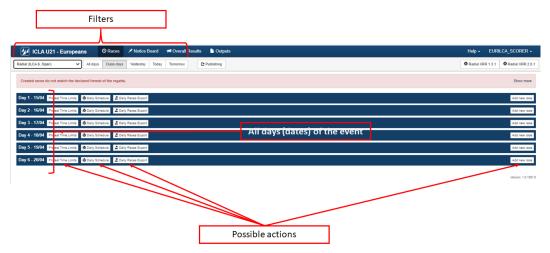
This document describes the actions necessary for Scorer to register the arrival – and publish the results – and insert penalties or scoring changes.

In this manual we assume that all boats are registered, and ready to start. You have now to manage the results. Sign-in on **ORM.Manage2sail.com/production/Account/Login**

- Select the event you will manage.
- In the main menu line (dark blue line on top of your display) click on <Races>

Step 1) create the race to run

a) This is the initial view of the event



NOTE : If at least one race has been sailed and ranking is done \rightarrow **go to d)** to manage the result of the next race.

b) Go to the menu <**RACES**> and **choose the class and day** of the race you will manage.
 → select the class you will manage

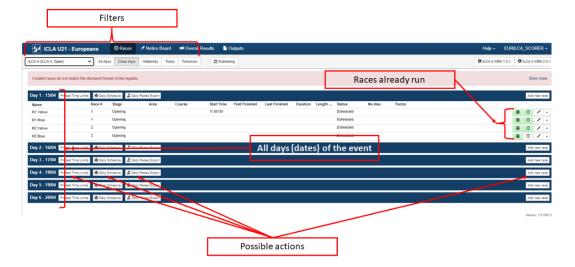
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	Class days Yesterday Today	Tomorrow	Publishing				O ILCA 4 XRR 1.3.1	O ILCA 4 XRR 2.0.1
ILCA4 (ILCA4, Open)	f the regatta.							Show more
Day 1 - 15/04 Protest Time Limits ADDaily Schedule	Lie Z Daily Races Export							Add new race
Day 2 - 16/04 Protest Time Limits Daily Schedule	Je Z Daily Races Export							Add new race
Day 3 - 17/V: Protest Stree Limits 🖨 Daily Schedule	le Z Daily Races Export							Add new race
Day 4 - 18/04 Protest Time Valls Daily Schedule	ile 🚨 Daily Races Export							Add new race
Day 5 - 19/04 Protest Time Limits 🖷 Dam, Schedur	Z Daily Races Export							Add new race
Day 6 - 20/04 Protest Time Limits 🖨 Daily Schedule	ie Soaily aces Export							Add new race



c) Click on <Add new race> action button

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ILCA 4 (ILCA 4, Open) All days	Class days Yesterday Today	Tomorrow C Publishin	3			O ILCA 4 XRR 1.3.1	O ILCA 4 XRR 2.0.
<select class=""> ILCA4 (ILCA4, Open) Radiar (ILCA6, Open) standard (ILCA7, Open)</select>	at of the regatta.						Show more
Day 1 - 15/04 Protest Time Limits 🖨 Daily So	chedule Z Daily Races Export						Add new race
Day 2 - 16/04 Progetime Limits Bally Sc	thedule Z Daily Races Export					7	Add new race
Day 3 - 17/04 Protest Time Sents Bally So	thedule Z Daily Races Export						Add new race
Day 4 - 18/04 Protest Time Limits Daily Se	abedule Daily Races Export						Add new race
Day 5 - 19/04 Protest Time Limits Daily Sc	thedule Z Daily Races Export						Add new race
Day 6 - 20/04 Protest Time Limits & Daily Sc	thedule Z Daily Races Export				7		Add new race

d) View of the event after some races are already run
 → click on <Add New Race> action button





Step 2 : Boats assignment to a fleet or a race

After the date has been selected and the action button <**Add New Race**> has been clicked Choose the type of race :

- → Step 2a for Qualifying / Final fleets series
- → Step 2b for Single series.

Step 2a : Fleet assignment boats to a race (Qualifying / Final series)

- a) Initial fleet assignment
 - → click on <Opening Qual Series>

The initial assignment will be decided by a "seeding committee"

→ Click on the <**Random**> assignment button.

	Check the	class you	are work	ing	with					
2	ICLA U21 - European	s O Races	X Notice Board	14 C	Overall Results	Outputs			н	elp - EURILCA_SCORER -
Close	Save Save & Close IL	CA 4 -								Export @ -
Race typ Opening	e Qual Series Fina Series	Split up Same as Previous	Random Repe		Reverse Repetition	Groups Clear all Groups				
Particip	ating boats			20	Groups					
Sort By:	Rank Index 🗸		Without group:	0	R3 Yellow				0 8	Boats Info 😑
Sail# ESP 99	Bow# Name Gerardo SEELIGER	NOC Category ESP AP_M	Rank Group		Sai#1,Sai#2,	Add				
ESP 123	Miguel ALVAREZ	ESP U21_M, U18_M,	U17 2	*	LEG_M GG	M_M GM_M MA_M AP_M	SE_M U21_M U18_M U17_M	LEG_F GGM_F	GM_F MA_F AP_F SE_F U21_F U	J18_F U17_F
POL 174		GER GGM_M	3		Sail#	Bow#	Nar	ne	NOC	
EST 7 GER 33	Liiv HARLES Jõrg A	EST LEG_M GER U21_M	4	-					Configured fleets and o	ategories
FRA 9	Guillaume BOISARD	FRA SE_M	6						0	8
ESP 136	4 Klaus H	GER AP_F	1.		R3 Blue				0	loats Info 🔒
ITA 1303	Oliver G	GER U21_M	Lis	t-of	f boats in	the class that a				
ESP 77	Jesus TURRO	ESP GGM_M	9	-		ine cluss that al	e not assigned			
GER	Henning C	GER MA_F	10			M_M GM_M MA_M AP_M		GGM_F		J18_F U17_F
GER 185		GER U21_M	11		Sail#	Bow#	Nar	ne	NOC	
GBR 175	9 Dr. Ulrich L	GER GM_F	12							

You immediately see the random assignment

2	ICLA U21 - European	s © Races	X Notice Board	៧ Overall Results	Outputs					Hel	р- E	URILCA_SC
Close	Save & Close ILC	CA 4 -										Ð
Race Ty Openin	pe g Qual Series Final Series	Split up Same as Previous	Random Repet	ition Reverse Repetition	Groups Clear all Groups							
Partici	pating boats			20 Groups								
Sort By:	Rank Index 🗸			R3 Yellow						10	Boats	Info 🔒
Sail#	Bow# Name	NOC Category	Rank Group									
ESP 99	Gerardo SEELIGER	ESP AP_M	1 Blue	 Sali#1,Sali#2, 	Add							
ESP 12	3 Miguel ALVAREZ	ESP U21_M, U18_M, U	U17 2 Yellow	LEG_M	GM_M GM_M MA_M	AP_M SE_M U21_M	U18_M U17_I	M LEG_F GGM_F	GM_F MA_F AP_F	SE_F U21_F	U18_F	U17_F
POL 17	10 Wolfgang J	GER GGM_M	3 Yellow	Sail#	Bo	w# Name	1			NOC		
EST 7	Liiv HARLES	EST LEG_M	4 Yellow			Liv H	<u> </u>			EST	-	
GER 33	Jörg A	GER U21_M	5 Yellow			Katja				GER	-	
FRA 9	Guillaume BOISARD	FRA SE_M	6 Blue	GER 33		Jörg J				GER	-	
ESP 13	54 Klaus H	GER AP_F	7 Blue	- HUN 1378		Conn	· · ·			GER	-	
ITA 130	3 Oliver G	GER U21_M	8 Blue	POL 1740		Wolfg				GER	-	
ESP 77	Jesus TURRO	ESP GGM_M	9 Yellow				ALVARES			ESP		
GER	Henning C	GER MA_F	10 Yellow	ESP 39		Jose	maria PUJADAD	Boats assig	ned par fleet	s _∈ and cat	ego	ies
GER 18	5 Thomas B	GER U21_M	11 Blue	- AUT 196		Rober	10	Ū		AUT		_
GBR 17	59 Dr. Ulrich L	GER GM_F	12 Blue	GER		Henni	ng C			GER	-	
FRA 2	Clement BRILLAUD	FRA U17_M	13 Blue	 ESP 77 		Jesus	TURRO			ESP	-	
MON 11	12 Klaus F	GER GM_M	14 Blue	List of h	ante with the							
AUT 19	5 Robert D	AUT AP_M	15 Yellow		oats with thei	r assignment						
BAH 1	Pierric BOURBIN	BAH GGM_F	16 Blue	* R3 Blue						10	Boats	Info 音
FRA 10		GER MA_F	17 Yellow	-							_	
HUN 13		GER U18_M, U17_M	18 Yellow	3di#1,3di#2,	Add							
FIN 174		GER SE_M	19 Blue	LEG M	GM_M GM_M MA_M	AP_M SE_M U21_M	U18_M U17_	M LEG_F GGM_F	GM_F MA_F AP_F	SE_F U21_F	U18_F	U17_F
ESP 39	Jose maria PUJADAS	ESP LEG_M	20 Yellow	Sail#		w# Nan				NOC	2100	0.10
					B							
				FRA2			ment BRILLAUD			FRA	-	
				MON 1112		Klau	ar			GER	-	

Then the "seeding committee" may adjust the boats into fleets so that not all boat of a country or of a category are in the same fleet.

This is a manual operation easy to manage after you see the automatic random assignment.



- Let's assume that the seeding committee decides to change one boat from one fleet to another fleet.
- "Remove" the boats you want to change the fleet
 - → Click on the <MINUS> button at the right end of a line.

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lose Save	Save & Close ILC	A 4 -									Export @	•
ace Type	-	Split up	-		Groups							
Opening Qual Serie	s Fina Series	Same as Previous	Random	Repution	Reverse Repetition Clear	all Groups						
articipating b	oats			20	Groups							(
iort By: Rank Inde:	< *		Without gr	oup: 1	R5 Yellow				9 Boats Info 🔒			
ail# Bow#	Name	NOC Category	Rank (Group								
ESP 99	Gerardo SEELIGER	ESP AP_M	1	fellow -	Sal#1,Sal#2,	Add						
JER 33	Jörg A	GER U21_M	2	Slue -	LEG_M GGM_M G	M_M MA_M AP_M SE	M U21_M U18_M U17_M LEG_F GGM	F GM_F MA_F AP_F SE_F U21_	F U18_F U17_F			
SP 123	Miguel ALVIAREZ	ESP U21_M, U18_M, U17	. 3	*	Sall	Bowl	Name	NOC	\frown			
SP 1364	Kaus H	GER AP_F	- 4	Shae -	FRATON		Katia E	GER				
IER 185	Thomas B	GER U21_M	5	fellow -	ESP 77	-	Jesus TURRO	ESP				
IER	Henning C	GER MA_F	6	fellow -	G8R 1759		Dr. Litich I.	GER				
ST 7	LIV HARLES	EST LEG_M	7	Slue -	FIN 1743		Dr. Peter K	050				
38R 1759	Dr. Ulrich L	GER GM_F	8	fellow -	GER		Henning C	GER				
POL 1740	Wolfgang J	GER GGM_M	9	Shar -	ITA 1303		Oliver G	GER				
RA9	Guillaume BOISARD	FRA SE_M	10	3940 -	GER 185		Thomas B	GER				
RA2	Clement BRILLAUD	FRA U17_M	- 11	3lue -	ESP 99		Gerardo SEELIGER	ESP				
	Katja E	GER MA_F		(cllow -	MON 1112		Klaus F	GER				
		GER GM_M		rellow -					\bigcirc			
		GER U21_M		fellow =								
		ESP GGM_M		rellow -	R5 Blue				10 Boats Info 🗃			
		AUT AP_M		Share -								
		BAH GGM_F		Slae -	Sai#1,Sai#2,	Add						
	Dr. Peter K	GER SE_M		rellow -	LEG_M GGM_M GI	M M MA M AP M SF	M U21_M U18_M U17_M LEG_F GGM	F GM F MA F AP F SEF 1211	F U15_F U17_F			
	Jose maria PUJADAS			Share -			Name		010			
HUN 1378	Conny I	GER U13_M, U17_M	20	Share -	Sail#	Bowf	Name	NOC				

You immediately see the unassigned boat on the left hand list (blanc assignment)

→ In the "drop-down" menu, reassign the boat to the fleet you want to move her.

	U21 - European		Noace board	r Overall Result	Dutputs	нер	 EURILCA_SCORE
Close Save	Save & Close ILC	A 4 -					Export
Race Type		Split up	_		Groups		
Opening Qual S	Series Final Series	Same as Previous R	landom Rep 1	tion Reverse Repet	Clear all Groups		
Participating	- hands			20 Groups			
		_					
Sort By: Rank I	ndex 👻		Without group:	1 R5 Yello		9 Boats Info 🔒	
Sail# Boy	w# Name	NOC Category	Rank Group				
ESP 99	Gerardo SEELIGER	ESP AP_M	1 Yellow	- Sail#1,Sa	Add		
GER 33	Jörg A	GER U21_M	2 Blue	- LEG_M	IOM_M OM_M MA_M AP_M SE_M U21_M U18_M U17_M LEG_F GOM_F OM_F MA_F AP_F SE_F 1	U21_F U18_F U17_F	
ESP 123	Miguel ALVAREZ	ESP U21_M, U18_M, U17	. 3	- Sait#	Bowl Name NOC		
ESP 1364	Klaus H	GER AP_F	4 Without G		Kata E GER	-	
GER 185	Thomas B	GER U21_M	5 Yellow	ESP 77	Jesus TURRO ESP	-	
GER	Henning C	GER MA_F	6 Blue	G8R 1759	Dr. Ulrich L. GER	-	
EST 7	LIV HARLES	EST LEG_M	7 Blue	- FIN 1743	Dr. Peter K GER	•	
GBR 1759	Dr. Ulrich L	GER GM_F	8 Yellow	GER	Henning C GER	-	
POL 1740	Wolfgang J	GER GGM_M	9 Blue	- ITA 1303	Oliver G DER	-	
FRA 9	Guillaume BOISARD	FRA SE_M	10 Blue	- GER 185	Thomas B OER	-	
FRA 2	Clement BRILLAUD		11 Blue	- ESP 99	Gerardo SEELIGER ESP	-	
FRA 1054	Katja E	GER MA_F	12 Yellow	MON 1113	Kaus F OER	-	
MON 1112	Klaus F	GER GM_M	13 Yellow				
ITA 1303		GER U21_M	14 Yellow				
ESP 77		ESP GGM_M	15 Yellow	R5 Blue		10 Boats Info 💼	
AUT 196		AUT AP_M	16 Eluc				
BAH 1		BAH GGM_F	17 Blue	SaiW1,Sa	Add		
FIN 1743		GER SE_M	18 Yellow	LEG M	IGMUM GMUM MAUM APUM SEUM U21UM U18UM U17UM LEGUF GGMUF GMUF MAUF APUF SEUF	U21 F U18 F U17 F	
ESP 39	Jose maria PUJADAS		19 Blue	Sailt	Bowl Name NOC		
HUN 1378	Conny I	GER U18_M, U17_M	20 Blue	2 2910	toww name NOC		

No further action is necessary.

Once the assignment is done, save your job by clicking on **Save and Close** on the top left of the display.

→ For the "other races of the day" go to the c) section below



b) For the first race of a day

NOTE : If unequal number of races have been sailed on the previous day, see section **c**) hereafter and skip section **b**)

- → Select the "race type" (< Opening Qual Series> or < Final Series>)
- → Select the way you want to make the split into fleets.

➔ The boat will automatically be assigned to the correct fleet according to the Sailing Instructions by automatic procedure.

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Close	ave Save & Close II.	.CA 4 -								Export ④ 👻
Race Type Opening Q	ual Series	V								
Participat	ing boats		20 Gr	oups						
Sort By: Ra	ink Index 🗸	Withou	t group: 20	u need to select race type b	efore you will be ab	le to assign boat	s to groups			
Sail#	Bow# Name	NOC Category Ra	ink Group							
EST 7	Liiv HARLES	EST								
ESP 123	Miguel ALVAREZ	ESP								
GER 33	Jörg A	GER	of boats in t	he class						
BAH 1	Pierric BOURBIN	BAH								
GBR 1759	Dr. Ulrich L	GER								

• For the first race of the day, the choice is <Repetition> or <Reverse repetition>.

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Close Save Sa	ve & Close ILCA 4						wayyo	wan	t to crea	te flee	ets					Export @
Opening Qual Series		plit up Same as Previous	Randon Repetiti	on Reverse Repetition	Grosel	Croups	wayyo									
articipating boa	ts		20 Gro	ups												
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Sail# Bow# Nan	ne NO	C Category Rank (1											_
EST 7 Liiv	HARLES ES	т	-	ail#1,Sail#2,	Add											
ESP 123 Mig	uel ALVAREZ ES	P	•	LEG_M COM_M G	M_AM MA_M	AP_M SE	_M U21_M	U18_M U	17_M LEG_F	GGM_F	GM_F	MA_F AF	F SEF	U21_F	U18_F	U17_F
GER 33 Jörg	A GE	R	·	bite		3ow#			Name			NOC				
BAH 1 Pier	ric BOURBIN BA	н	· ·													
GBR 1759 Dr.	Ulrich L GE	R														
GER Her	ning C GE	R	-	1 Blue											Boats	Info
ESP 1364 Klau	us H GE	R		Dide											Cours	
POL 1740 Wol	fgang J GE	R	-	ail#1,Sail#2,	Add	*										
FRA 1054 Katj	a E GE	R	•													
ESP 99 Ger	ardo SEELIGER ES	P	•	LEG_M GGM_M G	M_AM M_M	AP_M SE	_M U21_M	U18_M U	17_M LEG_F	GGM_F	GM_F			U21_F	U18_F	U17_F
ITA 1303 Oliv	er G GE	R	- S	bit#	E	3ow#			Name			NOC				
ESP 39 Jos	e maria PUJADAS ES	P	-													
ESP 77 Jes	us TURRO ES	P	•				_									
MON 1112 Klas	us F GE	R	- A	re you missing a gr	oup?											
AUT 196 Rob	AU AU	т	•													
FRA 9 Guil	laume BOISARD FR	A	•	Create a new group	in race 1											
FIN 1743 Dr. 1	Peter K GE	R														

No further action is necessary.

Once the assignment is done, save your job by clicking on **Save and Close** on the top left of the display.

→ For the "other races of the day" go to the c) section below



c) For the **other races of the day**, or if unequal number of races on the previous day

- → Select the "race type" (<Opening Qual Series> or <Final Series>)
- ➔ Click on <Same as Previous>
- → The boat will automatically be assigned to the correct fleet.

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Close Save & Close II	.CA 4 -		Select s	ame as	Previou	S						[Export 🖲 👻
Bace Type Opening Qual Series Final Series	Split-up Same as Previous R	Nor Repett		Groups Clear all (
Participating boats		20 Gro	ups										
Sort By: Rank Index	Without group	p: 20										0 Boats	Info 💼
Sail# Bow# Name	NOC Category Rank Gro	NUP											_
EST 7 Liv HARLES	EST	•	Sail#1,Sail#2,	Add									
ESP 123 Miguel ALVAREZ	ESP	•	LEG_M CON_M G	M_M MA_M	AP_M SE_I	M U21_M U18_M	U17_M LEG	F GGM_F	GM_F MA_F	E AP_E :	SE_F U21_F	U18_F	U17_F
GER 33 Jörg A	GER	· · ·	ail#	B	low#		Name			NOC			
BAH 1 Pierric BOURBIN	BAH	-											
GBR 1759 Dr. Ulrich L	GER	-											
GER Henning C	GER	-	1 Blue									0 Boats	Info 💼
ESP 1364 Klaus H	GER	-	I Blue									Cecara	
POL 1740 Wolfgang J	GER	•	Sail#1,Sail#2,	Add	*								
FRA 1054 Katja E	GER	•											
ESP 99 Gerardo SEELIGER	ESP	•	LEG_M GGM_M G	M_AM MA_M	AP_M SE_	W U21_M U18_M		F GGM_F	GM_F MA_		SE_F U21_F	U18_F	U17_F
ITA 1303 Oliver G	GER	* S	ail#	B	ow#		Name			NOC			
ESP 39 Jose maria PUJADA	S ESP												
ESP 77 Jesus TURRO	ESP												
MON 1112 Klaus F	GER	- A1	re you missing a gro	oup?									
AUT 196 Robert D	AUT												
FRA 9 Guillaume BOISARE	FRA		Create a new group	in race 1									
FIN 1743 Dr. Peter K	GER												

No further action is necessary.

Once the assignment is done, save your job by clicking on **Save and Close** on the top left of the display.

- For each other races of the day
 - ➔ Select the race
 - → Repeat the operation of c) section.



Step 2b : Boats assignment to a race (case of a single series. No fleets)

- a) Go on menu <RACES>
 - ➔ Select the class you will work with
 - → Select the race you will work with
 - → Click on <**All In**> button.

	Check the	e class you	are	workir	ng with									
🕢 Te	st montypie pour l	FFV ORaces	🖈 Noti	ce Board	HOverall Re:	sults 🌓 Ou	tputs 🗘	Setup	# 9	Sync from Portal	■ More -		Help -	FRA-help-Admin -
Close S	we Save & Close	CA 4-												Export ④
Split up Same as Pr	avious All In	ips eiii Groups												
Participat	ng boats		20 Gr	oups										
Sort By: Ra	sk Index 🗸 🗸	Without group: 20		R1			0 Boats	Info 👔		Are you missin	g a group?			
Sail#	Bow# Name	NOC Rank Group	15						- 12					
FRA 1054	Katja E	GER	•	Sail#1,Sail#2,		dd				Create a new	group in race 1			
FIN 1743	Dr. Peter K	GER	•	Sail#	Bow#	Name	NOC					_		
MON 1112	Klaus F	GER	•											
HUN 1378	Conny I	GER	•											
BAH 1	Pierric BOURBIN	BAH	•											
POL 1740	Wolfgang J	GER	- 1											
ESP 99	Gerardo SEELIGER	ESP	~ -	List	ofher									
ESP 77	Jesus TURRO	ESP	· _	LIST	or boa	ts in th	e clas	s tha	at a	re not as	signed			
EST 7	LIV HARLES	EST	-							Hot us	signeu			
GER 185	Thomas B	GER	•											
AUT 196	Robert D	AUT	•											
ESP 123	Miguel ALVAREZ	ESP	-											

All boats will be assigned to the starting list.

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Split up Same as Previo	ous All In Ck	i <mark>ps</mark> tar all Group	•									
Participating	g boats		2	0	Groups							
Sort By: Rank In	ndex 🗸				R1			20 Boats	Info	î	Are you missing a group?	
Sail# Bow	w# Name	NOC Ra	nk Group	. 11	Sai#1,Sai#2							
FRA 1054	Katja E	GER	Default 👻		Sai#1,Sai#4	1. C	Add				Create a new group in race 1	
FIN 1743	Dr. Peter K	GER	Default -	4	Sail#	Bow#	Name		NOC			
MON 1112	Klaus F	GER	Default 👻	$\langle \cdot \rangle$	FRA 1054		Katja F		GER	-		
HUN 1378	Conny I	GER	Default -	V	FIN 1743		Dr. Peter K	List o	of∎bo	oats		
BAH 1	Pierric BOURBIN	BAH	Default 👻	11	MON 1112		Klaus F		GER	-		
POL 1740	Wolfgang J	GER	Default -		HUN 1378		Conny I		GER	-		
ESP 99	Gerardo SEELIGER	ESP	Default -		BAH 1		Pierric BOURBI	v 🖌	BAH	-		
ESP 77	Jesus TURRO	ESP	Default -		POL 1740		Wolfgang J	\sim	GER F	Roat	to accign add	
EST 7	Liv HARLES	EST	Default 👻	11	ESP 99		Gerardo SEELIO	BER V	ESP	-	ts assigned to a race and by categories if any	
GER 185	Thomas B	GER	Default +		ESP 77		Jesus TURRO		ESP	-	, solution any	
AUT 196	Robert D	AUT	Default 👻		EST 7		Liv HARLES			-		
ESP 123	Miquel ALVAREZ	ESP	Default -	-	GER 185		Thomas B		GER	-		

No further action is necessary.

Once the assignment is done, save your job by clicking on **Save and Close** on the top left of the display.

- b) For each other races of the day
 - ➔ Select the race
 - → Repeat the operation of **a**) section here above.



Step 2c : Publish the starting list (with assignment if any)

- a) Go on **<OUTPUT>** menu
 - ➔ Select the class
 - → Click on <**Race**> button and then
 - → Select the fleet (Yellow / Blue) you want to publish the starting list.

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est Outputs Event	Regatta I	Race		All Report T			Search		ount: 220			
Name	Class Ra	ce Scoring		Pres	view	Sele	ect <re< td=""><td>ace> op</td><td>tion</td><td></td><td></td><td></td></re<>	ace> op	tion			
				Ver	Date	POF W	r Date PDF	Artinos	ción			
Result List	LOCA RI	Yellow						Create				
Result List	ILCA4 R1	Yellow Legend	overall		1		-	Create			<create></create>	
Result List	ILCA4 R1	Yellow Great Gr	an Master overall	- ÷	•			Greate			create>	
Result List	ILOA4 RI	Yellow Grand M	aster overall					Create				
Result List	ILCA4 R1	Vellow Master o	verall					Create				
Result List	ILCA4 R1	Yellow Senior of	verail	•				Greate				
Result List	ILOA4 R1	Yellow Under 21	overail					Greate				
		When Dester 12	-					0.000				

- b) Ignore the field "Is official"
 - → Uncheck the < ✓ > button and click on <**OK**> button
 - → Click on <**Create**> button

🕢 ICLA U21 -	- Europeans	🛇 Races 🖈 No	tice Board	I Overall Results	Cutputs	Setup	₽ Sync from Portal	≣iMore -	H	ip -	FRA-help-Admin +
Fast Outputs Event	Regatta Race	ILCA 4 V AI	Report Types	✓ Search	Co	ount: 220	1	le Official"			
Name	Class Race	Scoring	Preview	Published	h	ock the	check box	Is Official"			
Result List	ILCA 4 R1 Yell		Ver. Date		*Unchi	ECK S					
Result List	LCAN ATTEN		Is C		Ok Oncel						
Result List	ILCA 4 R1 Yell	w Legend overall			Create						
Result List	ILCA 4 R1 Yell	ow Great Gran Master overall			Create						
Danuel I int	BOAR BANK	Grand Madar Austali			1						

c) The list will be created (orange line)

10LA U21	Europ	eans	O Races	★ Notice E	Board	4 0	verall Result	ľ	i Ou	dputs .	🗘 Setu	P	Sync from Portal	More			Help	FRA-help-4
Fast Outputs Event	Relatta	Race)aa ~	All Repo	ort Type	6	← Search			C	ount: 220							
Name	Class	Race	Scoring		Preview	•			P	ublished	t.							
				3	Ar. D	abe .	POF	Ver	D.	ute PDF	Actions							
Result List	ILCA4	R1 Yellow		3	1.0 1	3/12 18:22	View Downlos	₫ -			este	Publis	ish					
Result List	ILCA4	R1 Yellow	Legend overall		-						Create							
Recuit Liet	1044	D1 Valina	Graat Gran Mactar n	i arat				1121	12		Custo							

d) Click on <**Publish**> button, the list will be published (green line) on the public website

1CLA U21 -	Europ	peans	🛇 Races 💉	Notice B	oard	re Ove	rall Results	٠	Outputs	Setup 3	Sync fi	om Port	a 🗉)
Fast Outputs Event	Reatta	Race	C A4 ~	Al Report	Types	Ŷ	Search		Cou	nt 220			
Name	Class	Race	Scoring		eview				Published				
Result List					r. Data		POF		Data	POF	Actions		
Result List	ILCA4	R1 Yellow		1.1	0 13/	12 18 22)	View Doubload	1.0	13/12 18:24	View Download			Unpublish
Result List	ILCA4	R1 Yellow	Legend overall						-		Create		
Result List	ILCA4	R1 Yellow	Great Gran Master ove	eral -	8			•	*		Create		
Result List	1044	R1 Velow	Grand Master overall		1						Create		

NOTE : (A PDF form is also generated on the public website, but it is not necessary, all information is on the web. Save papers !) No further action is necessary.

If there is an error somewhere, you may unpublish the list by clicking on the corresponding button !



Step 2e : Publish the schedule of the day

- a) Go to the menu <RACES>
 - → Select the <**Class**> you want to set the time
 - ➔ Select the race
 - → Select the line of the first race of the day with the 3rd button at the end of a line (looks like <Pencil>)

A 4 (ILCA 4, Open)	✓ All da	ys Class days	Yesterday To	day Tomorrow	C Publish	ng								O ILCA 4 XRR 1.3.1	O ILCA 4 XRR
Created races do not ma	stch the declared for	mat of the regatte	ь.												Show m
ay 1 - 15/04 Protest 7	Time Limits 🔹 Daily :	Schedule 🕹 Dai	ly Races Export												Add new r
Name	Race #	Stage	Area	Course	Start Time	First Finished	Last Finished	Duration	Length St	atus	No disc.	Factor			
1 Yellow	1	Opening			11:00:00				S	heduled				7	= 0 /
1 Blue	1	Opening							S	heduled				7	= 0 /
2 Yellow	2	Opening							S	heduled				2	= 0 /
12 Blue	2	Opening							S	heduled					= o /
ry 2 - 16/04 Protest 1	ime Limits 🔹 Daily :	Schedule 🛛 💆 Dai	ly Races Export											í .	Add new r
lame	Race #	Stage	Area	Course	Start Time	First Finished	Last Finished	Duration	Length St	atus	No disc.	Factor			
Vellow	3	Opening			hh:mm(:ss)	nh mm ss	Normas	mm	Sc Sc	heduled 🗸	10		Use the 3rd buton		
3 Blue	3	Opening			U		et the	time	-	heduled				2	
4 Yellow	4	Opening						unie	of the	first	< Star	t Time>		7	= • /
4 Blue	4	Opening							5	hadulad	Slar	Times			= 0 /

b) Set the scheduled time for the first race of the day in the column "Start Time"

CA 4 (ILCA 4, Open)	✓ All d	ays Class day	Yesterday Toda	y Tomorrow C	Publishing					•	O ILCA 4 XRR 1.3.1 O ILCA 4
Created races do not m	atch the declared fo	rmat of the regat	a.								SI
ay 1 - 15/04 Protest											Ado
lame	Race #	Stage	Area	Course Sta	t Time First Finisher	d Last Finished	Duration Lengt			Factor	
Yellow	1	Opening	P	Iblich 11:0	hh:mm:ss	Set the	time of t	he first sta	nt [()
1 Blue	1	Opening		isn the se							i 🖬 💿
	2	Opening		ablish the sc	nedulo			Scheduled			III ()
2 Yellow	-										
2 Yellow 2 Blue	2	Opening						Racing General Recall Finished			Image: Control of the second secon

Validate the Start Time by clicking on the < ✓ > button at the right end of the line.

c) Click on <Daily Schedule> action button.

This will publish (on the public website) the schedule of the races of the day.
NOTE: (A PDF form is also generated on the public website, but it is not necessary, all information is on the web. Save papers !)
No further action is processary.

No further action is necessary.

TIPS :

- If you have more than one race for the day, only publish the schedule of the first one of the day and then, the system will automatically set "Followed by" on the next ones.
- Do not change the "status" field.
 Leave it unchanged on "Scheduled" it will be set later according to the stage of the race.

At the end of the day, if you have prepared too many races or if some races are not sailed, just delete the race (right button at the end of the line) and create it again the day after.



Step 3) Arrival Management

- a) Go to the menu <RACES>
 - → Select the class you want to manage the arrival list
 - ➔ Select the race
 - → Click on the second button to the right of the line (looks like a <Watch>) of the race / fleet you want to manage the arrival list

🛛 💋 ICLA	U21 - Europea	ns © Races	🖈 Notice Board	dverall Results	Outputs	🌣 Setup	₽ Sync from Port	al 📑 More 🗸		1	Help - F	RA-help-/	Admin 👻
ILCA 4 (ILCA 4, C	Open)	All days Class da	ys Yesterday Toda	y Tomorrow C	Publishing					O ILCA	4 XRR 1.3.1	O ILCA 4	XRR 2.0.1
Created races	do not match the decl	lared format of the reg	Select the c	lass								St	iow more
Day 1 - 15/04	Protest Time Limits	🖶 Daily Schedule 🛛 💆 I	Daily Races Export									Add	i new race
Name	R	ace # Stage	Area	Course Star	t Time First Fin	ished Last	Finished Duration	Length Sta	tus No disc.	Factor			
R1 Yellow	1	Opening		11:0	0			Sch	reduled			B 0	1 -
R1 Blue		Opening						Sch	reduled	" total		0	1 -
R2 Yellow	2	Opening	ect the race					Sch	alick on the	e "Watch"		I O	1 -
D0 D1	2	Onening	luce					9.43 9.43	CIICK ON			- ^	

b) In the filter, select the boat sail number, its arrival order will automatically be set

🕢 ICLA	U21 - Europeans		oard 🖪 Overall Results	Dutputs Osetup	Sync from Portal	≅ More -	Help •	FRA-help-Admin +
Close Save	Save & Close Delete	at results Ed	itor					Export @ +
E •	ILCA 4 - R1 Yellow		© POS how	n sailed time				
POS POS+Te	** Q ESP 124 550	V Post	Status DNC DNF BFD DCS	uro	Pe	enalties		
Sail# Bow#	Team CDL	No Time POS PEN ROGICO	R Status Points Rank Saile	ed Time Cal. Time Start				
ESP 1364	Klaun H	1	Auton	atically ranke				
AUT 196	Robert D	2		acically ra-				
GBR 1759	Dr. Ulrich L	S.	(¥)	ranke	d			
MON 1112	Klaus F	Bail	Number	1				
GER	Henning C		umh	2				
ESP 123	Miguel ALVAREZ		Der	3				
FIN 1743	Dr. Pleter K			T				
FRA 1054	Katja E			1				
HUN 1378	Conny I							

Validate the ranking by clicking on the < ✓ > button. *TIPS :*

- if you hold the taste "Ctrl" of your keyboard and use the mouse "left click" it also will validate your choice
- **To know** : boats that are not on the finish list are probably DNF. Force them with this ranking. **Changing** this later is always possible.

NO WORRY if you have made an error, just assign the ranking you want to the boat you have selected (yellow line), confirm your ranking by clicking on the $< \checkmark >$ button.

The system will ask you what you want to do with the already ranked boats (move down / two boats at the same place)

TIPS : If the classes arrive mixed up (i.e. Yellow and Blue mixed together)

- Use the small "List" icon on top left and select which class / categories are mixed.
- Then register the arrival list the same way as mentioned under b)
- Finish the registration with the **<Save and Close>** button.

🕢 ICLA U21 - Europeans	O Races	★ Notice Board	M Overall Results	Outputs	Setup	Sync from Portal	≅ More -	Help -	FRA-help-Admin -
Close Save Save & Close Delet	e all results Res	sults Editor							Export @
ILCA 4 - R1 Yellow			Ø POS for	n saled time	Reorder POS	When			
Select races ×	✓ Pos Position	n 🖌 🕅 Status	DNC DNF BFD OCS	UFD & WID	out Results: 10	when ar	rival list is finished <reorder pos<="" td=""><td></td><td></td></reorder>		
The best match	Fin. Time POS		Status Points Rank S		Time Start		shed <reorder pos<="" td=""><td></td><td></td></reorder>		
ILCA 4 - R1 Blue	Choose races t				1				
The same sailing area and date		Class ar	rived mixe		2				
ILCA 4 - R2 Blue ILCA 4 - R2 Yellow			rived mixe	d	4				
The same date	_				5				
Others			•		6				
ок	1		•		8				
HUN 1378 Conny I	U				9				

- Then select one class and click on <**Reorder Pos**> button. The system will automatically set the arrival order fleet by fleet / class by class.
- Same procedure for each class.

Save your job by clicking on **<Save and Close>** on the top left of the display.



Step 4 : Publish the results

- a) Go to the menu <OVERALL RESULT>
 - → Click on <**Publishing**> and select the list you intend to publish

🕢 ICLA	J21 - European	s © Races	🖈 Notice Board 🛛 ៧ Ov	verall Results	Dutputs 💠 S	ketup ≓ S	iync from Portal	E More -						Help - FRA-	help-Admin -
ILCA4	Default	✓ R	ecalculate Extended Progre	essive C Publ	ishing								Is Official: Publish 1 Published	to INFO Unpublish	Export 🖲 💌
Scoring: One-design Discards: 4,5					V			Publ	ishing						
									.0						Set Manual Ranks
Sail#	Bowt	Name	Country	R1-	R2 •	R3+	R4-	R5+	R6 -	R7-	R8-	R9-	Total Pts	Net Pts	Rank
ESP 123	N	Aguel ALVAREZ	ESP	1									1	1	1
ESP 99	G	Gerardo SEELIGER	ESP	1									1	1	1
GER	H	fenning C	GER	2									2	2	3
POL 1740	v	Volfgang J	GER	2									2	2	3
EST 7	L	IV HARLES	EST	3									3	3	5
MON 1112	ĸ	Caus F	GER	3									3	3	5
ESP 1364	ĸ	Caus H	GER	4									4	4	7
GER 33	J	lòrg A	GER	4									4	4	7
AUT 196	F	Robert D	AUT	5									5	5	9

b) Select the lists you want to publish

	eans © Races	X Notice Board	Overall Results	Outputs	🌣 Setup	Sync from Porta	🔜 More						Help - FR	A-help-Admin +
Clote Create & Publish	Publishing - ILCA 4													
Is Oncial														
All Overall Results														
Dverall Results														
🗆 🖹 Start Lists														
Result Lists														
Bace Sign On/Off S	heets													
Sele														
	T the													
	the type o	611												
ILCA 4 Y Default	t the type o	f list you	Nant	C Publishing								Official: Publish to	NFO Unpublish	Export @
ILCA 4 Default	the type o	f list you	want publi	C Publishing									NFO Unpublish	Export @
ILCA 4 Default ing: One-design ards: 4,6	t the type o	f list you	want publi	C Publishing									NFO Unpublish	Export 🕘 📼
ILCA 4 Cefault	the type o	f list you	want publi	C Publishing									NFO Unpublish	Export @ +
ILCA4 Default ring One-design artis: 4.5 Bow#	Name		Want publi		R3+	R4-	R5 -	R6+	R7-	R8-			NFO Unpublish Net Pts	
			untry R1+		R3+	R4+	R5 -	R6+	R7+	R8-	Public	lahed.		Set Manual Ran
ilit Bowt P 123 P 99	Name Miguel ALVAREZ Gerardo SEELIGER	Co ESI ESI	untry R1- 1 1		R3+	R4+	R5 -	R6-	R7+	R8 =	Public	Total Pts 1 1	Net Pts 1 1	Set Manual Ran Rank 1 1
lä# Bow# 2 123 2 99 R	Name Miguel ALVARE2 Gerardo SEELIGER Henning C	Co ESI GEI	untry R1- P 1 P 1 R 2		R3+	R4+	R5 -	R5 -	R7 •	R8 +	Public	Total Pts 1 1 2	Net Pts 1 1 2	Set Manual Rank Rank 1 1 3
a# Bow# 2 123 2 99 R L 1740	Name Miguel ALVAREZ Gerardo SEELIGER Henning C Wolfgang J	Co ESI GEI GEI	untry R1- 2 1 2 1 2 2 2 2 2 2		R3+	R4+	R5 -	R\$+	R7 ~	R8 +	Public	Total Pts 1 1 2 2	Net Pts 1 1 2 2	Set Manual Rank Rank 1 1 3 3
lä# Bow# 2 123 2 99 R	Name Miguel ALVARE2 Gerardo SEELIGER Henning C	Co ESI GEI	untry R1+		R3+	R4+	R5 -	R5+	R7 ~	R8 +	Public	Total Pts 1 1 2	Net Pts 1 1 2	Set Manual Ran Rank 1 1 3

NOTE : The "earth" symbol means you want to create a list on the web site, the "notebook" symbol means you want to create a PDF list

c) Click on <Create and Publish>

Reports are automatically created and published for all categories (Legend – Great Grand Master – etc) defined by the Organizer.

u	ropeans O Races	★ Notice Board	◄ Overall Results	Outputs	Setup	₽ Sync from Portal	≅More -	
ate & Publish	Publishing - ILCA 4							
created								
rts created	Name	Status						
erall Results	ILCA 4	Success						
Overall Results	ILCA 4 (Legend overall)	Success						
verall Results	ILCA 4 (Great Gran Master overall)	Rep	orts are cru			ategories		
Overall Results	ILCA 4 (Grand Master overall)	Success		eated fo	r all ca			
erall Results	ILCA 4 (Master overall)	Success				regories		

With the menu option **<OUTPUT>** you may select which report you want to unpublish (or publish)!

CLA	U21 - Euro	peans O Races	×N	Notice Board	d 📢 Overal	I Resutes	Dut Out	tputs	etup	Sync from Portal	3)	Aore -	Help	FRA-help-Adm
Fast Outputs E	Event Regatt	a Race ILCA 4	•	All Report Typ	pes 🗸 S	earch		Count 54						
Name	Class Race	Scoring	Previe	ew		Pu	blished							
			Ver.		PDF	Ver. Dat		PDF	Actions			1		
Overall Results	ILCA 4								Create	Publish Unpublish		$\langle \cdot \rangle$	Green line = Published	
Overall Results	ILCA 4	Legend overall	1.0	07/12 19:53	View. Download	1.0 07	/12 19:53 💆	/iew. Download	Create	Publish Unpublish	4			
Overall Results	ILCA 4	Great Gran Master overall	1.0	07/12 19:53	View. Download	1.0 07	/12 19:53 💆	view, Download	Create	Publish Unpublish		4	You may want to unpublish	
Overall Results	ILCA 4	Grand Master overall	1.0	07/12 19:53	View. Download				Create	Publish		$\overline{}$	Orange line = Not published	
Overall Results	ILCA 4	Master overall	1.0	07/12 19:53	View Download	1.0 07	/12 19:53 💆	<u>/iew</u> , <u>Download</u>	Create	Publish Unpublish				
Overall Results	ILCA 4	Senior overall	1.0	07/12 19.53	View. Download	1.0 07	/12 19:53 💆	view. Download	Create	Publish Unpublish				
Overall Results	ILCA 4	Under 21 overall	1.0	07/12 19:53	View. Download	1.0 07	/12 19:53 💆	view, Download	Create	Publish Unpublish				



Step 5 : Update results

After race officer decisions (OCS - UFB – BFD – NSC -....), Scoring inquiries or after Jury (hearings) decisions.

a) Go to the menu <NOTICE BOARD>

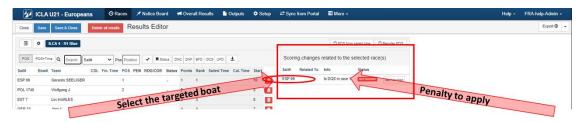
→ Select <SCORING CHANGE>

You see a list of boats on which you have to modify their scoring.

Scoring changes	New	W Delete <select re<="" th=""><th>gatta> 🗸 Search</th><th>Search</th><th>Scoring changes</th><th></th><th></th><th></th><th>< 1/1 (4) 3</th></select>	gatta> 🗸 Search	Search	Scoring changes				< 1/1 (4) 3
		Boat	Regatta	Race	Created Date Y	Short info	Related to	Handled	
		ESP 1364	ILCA 4	54	19/12 17:20	DSQ		× toggie	G
	•	AUT 196	ILCA 4	3.4	Select the	target		✓ toggle	G
		ESP 99	ILCA 4	1.4	07/12 23:48	targeted boat and t	hom	× toggle	ß
	0	ESP 123	ILCA 4	10	07/12 23:47	To be moved to 2nd	le race	× toggie	ø

b) Click on the **<green arrow>** of a line where you have to execute a scoring change

- → This will open the race number in which you have to change a scoring
- → And display the boat you have to change the scoring on the right of the ranking list



c) Click on the <Sail Number> of the boat to handle

🕢 IC	LA U21 - Europeans	⊙ Races	Board	rel Over	all Results	Outputs			Help -	EURILCA_SCORER
Close S	ave Save & Close	Notete at results Results E	ditor							Export @
•	ILCA 4 - R1 Blue							C POS from saled time C Reorder POS		
POS PO	S+Time Q Bearch Sail#	✓ Pos Position ✓	Status C	NC DNF	BFD OCS UFD	£		Scoring changes related to the selected race(s)		
Sail# B	ow# Team C	DL Fin. Time POS PEN RDG/C	OR Status	Points	Rank Sailed Ti	me Cal. Time	Start	Sali# Related To Info Status		
SP 99	Gerardo SEELIGER	1		1	1		10	ESP 99 COS in race 1 Viet Nandled Set handled		
OL 1740	Wolfgang J	2	-	2	2		9	Select the boat to handle		
ST 7	Liv HARLES	3		3	3		8	- Soat to handle		
3ER 33	Jörg A	4		4	4		7			
RA9	Guillaume BOISARD	5		5	5		5			
FA 1303	Oliver G	6		6	6		3			
SP 77	Jesus TURRO	7		7	7		6			
ER 185	Thomas B	8	-	8	8		4			
RA2	Clement BRILLAUD	9		9	9		2			
BAH 1	Pierric BOURBIN	10		10	10		1			

This will highlight the targeted boat



- d) Apply the decision
 - ➔ Click on <Status>

This displays a "drop-down" menu

➔ Select the scoring option to apply

	LA U21 - Europeans	O Races	X Notice Board	results	Cutputs	🗘 Setup 🛛 🛱 Syn	: from Portal 🛛 🔜 N	ore -		Help -	FRA-help-Admin -
Close Sa	we Save & Close Del	ete all results Re	esults Editor								Export @
•	ILCA 4 - R1 Blue						C	POS from sailed time	C Reorder POS		
POS POS	S+Time Q ESP 99 Sall#	✓ Pos 1	T Status	Dig for BFD OCS itus Points Rank Sal	UFD Ł	Scor	ng changes related	to the selected r	ace(s)		
Sail# Bo	ow# Team CDL	Fin. Time POS	PEN RDG/COR Sta	tus Points Rank Sail	d Lune Cal. Time	Start Sailar	Related To Info	Status			
ESP 99	Gerardo SEELIGER	1		1 1	et the b	ESP 99	Is DQS	n race 1 Not Hands	Set handled		
POL 1740	Wolfgang J	2	-		~	Sal's statu	6				
EST 7	Liiv HARLES	3		Status	-						
GER 33	Jörg A	4		DNC, Did not start		H					
FRA 9	Guillaume BOISARD	5	-	DNS, Did not start	other than DNC and	d OCS)					
ITA 1303	Oliver G	6		ZFP, 20% penalty (inder rule 30.2	of the starting line at her st	arting signal and failed to	start, or broke rule 30	0.1		
ESP 77	Jesus TURRO	7		7 UFD, Disqualification 7 UFD, Disqualification	on under rule 30.3		<	1			
GER 185	Thomas B	8		SCP, Took a Scorin ⁵ DNF, Did not finish		e 44.3(a)		V	Dra		
FRA 2	Clement BRILLAUD	9		9 DSQ, Disqualificati	on				Drop-down menu		
BAH 1	Pierric BOURBIN	10			on for gross miscon	duct not excludable under			menu		
				RDG, Redress give DPI, Discretionaly STP, Standard Pere DCT, Disqualified a RCT, Retired after TLE, Time Limit Ex NSC, Did not sail t	penalty imposed alty fter causing a tangle causing a tangle pired	e in an incident					Version: 1.0.1696

Save your job by clicking on **<Save>** on the top left of the display.

- e) Finish your job
 - → Go to the list of boat you have to make a scoring change (right hand of your display)
 - → Set the status to <Handled>

	U21 - Europeans	③ Races	Board 1	< Over	all Results 📄 Outputs			н	elp -	EURILCA_SCOREF	R -
se Save	Save & Close Dela	Results Ec	ditor							Export @	٢
B 🔶 B	ILCA 4 - R3 Blue										
OS POS+T	ime Q. Bearch Sala	✓ Pos Position ✓	Status Dr		BFD OCS UFD &			Scoring changes related to the selected race(s)			
Bow	Team CDL	Fin. Time POS PEN RDG/C	OR Status	Points	Rank Sailed Time Cal. Tir	e Star	rt	Sail# Related To Info Status			
1364	Klaus H	1		1	1	1		AUT 196 Die Mindee Set unhandled			
99	Gerardo SEELIGER	2		2	2	6		Set handled			
1743	Dr. Peter K	3		3	3	10		schandled	_		
196	Robert D	7	DNF.,	11		5					
1759	Dr. Ulrich L	4	-	4	4	3					
	Henning C	5		5	5	2					
303	Oliver G	6		6	6	4					
1054	Katja E	8		7	7	7					
9	Guillaume BOISARD	9		8	8	8					
1378	Conny I	10		9	9	9					

Save your job by clicking on <**Save and Close**> on the top left of the display. NOTE : You may have more than one boat to change the scoring Repeat the action for all boats of the list with a red cross at the right hand of the line.

The "Scoring Changes" display shows the handled / not handled boats

ICLA U21 - Europeans	9 Rates 📝	Notice Board	🛾 🖓 erall Results 📄 Out	puts			Help -	EURILCA_SCORER -
Scoring changes	New	Delete <select< th=""><th>regatta> 🗸 Search</th><th>Search</th><th>Scoring changes</th><th></th><th></th><th>« 1/1 (4) »</th></select<>	regatta> 🗸 Search	Search	Scoring changes			« 1/1 (4) »
		Boat	Regatta	Race	Created Date 🗸	SBO at has t	ated to Handled	
		ESP 1364	ILCA 4	5 🖈	19/12 17:20	Boat has been handled	× toggle	6
		AUT 196	ILCA 4	3.4	19/12 17:19	DNF	✓ toggie	6
		ESP 99	ILCA 4	1.4	07/12 23:48	Is DQS in race 1	× toggle	6
	•	ESP 123	ILCA 4	1.4	07/12 23:47	To be moved to 2nd	× toggle	G
								Version: 1.0.1

Once penalties or scoring changes have been handled, you may re-publish the results, the same way as **step 4** \rightarrow select **<OVERALL RESULTS>** and **<Publishing>** button.