



Jury Terminal for Sailors

How to submit a request to the Jury or any member of the Race Committee


SAILORS Menu – Jury Terminal

At the beginning of the event, skipper and crew receive an e-mail with the boat's access codes

Boat's access codes


- **Country Code**
- **Sail Number**
- **Password for the current event**

Sailor App Credential




contact@sngRPC.com
À jeanb.luther@gmail.com


ⓘ Nous avons supprimé les sauts de ligne en surnombre dans ce message.




Répondre



Répondre à tous



Transférer



dim. 30.01.2022 20:06

Team credentials for JURY App (SUI 1234) Sail Number Country: SUI Sail Number: 1234 Password: ulqLe6s9dq

Dear Sailor,

Here with you receive your credential for the Sailors App terminal. This App allows to register online :
Scoring inquiry (in the event you would like the RC to review your ranking) Hearing request (protests - request for redress - request for reopening) Equipment substitution Crew substitution (not allowed for single handed boats) Using this App is very simple and easy. Have a look on the enclosed manual.

Click here to open Sailors App : <https://SailorsApp.manage2sail.com/>

Sincerely yours, your m2s team

Documents related to this email:

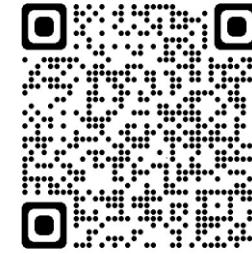
Sailor App users manual <https://www.manage2sail.com/en-US/Home/DownloadDocument/b1d16bda-54ea-4a46-8f9b-153c5a36971d>

Access codes

Link to the APP

SAILORS Menu – Jury Terminal

Click on the link received on your e-mail, or scan this QR-Code to open the APP



Choose the language

1. Insert your sail number

2. Insert your password

3. Click on

Sign in

Now you are identified !
You may submit your request

manage
2SAIL

Dear Sailor, please Log in using the credentials that have been assigned to you by the event organiser

Sail Number

Password

Sign in

If you do not know your credentials or have trouble logging in, please contact the event organiser
Contact can be found on <http://www.manage2sail.com>

SAILORS Menu – Jury Terminal

You cannot find your access code, or you don't remember where it is ?

Crews **may find back** their access codes in their event registration dialogue
(page you use to register your boat)

Current event

Link to the APP

Identification (Country Code | Sail Nr
Password

The screenshot shows the 'manage2sail.com' interface. At the top, there's a navigation bar with 'Home', 'Events', and 'Profile' links. The user is logged in as 'sida.j@st-software.com'. The main heading is 'Event detail'. Below this, there's a section for 'My Registrations' with a table listing registrations. The first registration is for '420' by 'Jaromir Sida', created on '06/11/2021 10:15', and is not paid. To the right of the table is a button 'Questions? Contact club!'. Below the table, there's a section for 'SailorApp Credentials' which is highlighted with a red box. This section contains fields for 'URL', 'LOGIN', and 'PASSWORD'. The 'URL' field contains 'https://juryterminal.manage2sail.com/'. The 'LOGIN' field contains 'Country part: CZE; Number part: 777'. The 'PASSWORD' field has a 'Show password' button. Below these fields, a message states 'The event has not yet started so the credentials will not work yet'. At the bottom, there's a section for 'Documents to be presented on Check-In' with links to 'Checkin report' and 'Disclaimer'.

Name	Skipper	Created	Paid	
420	Jaromir Sida	06/11/2021 10:15	No	Edit More

SailorApp Credentials

URL	https://juryterminal.manage2sail.com/
LOGIN	Country part: CZE; Number part: 777
PASSWORD	Show password

The event has not yet started so the credentials will not work yet

Documents to be presented on Check-In: Checkin report Disclaimer

SAILORS Menu – Jury Terminal

App behaviour

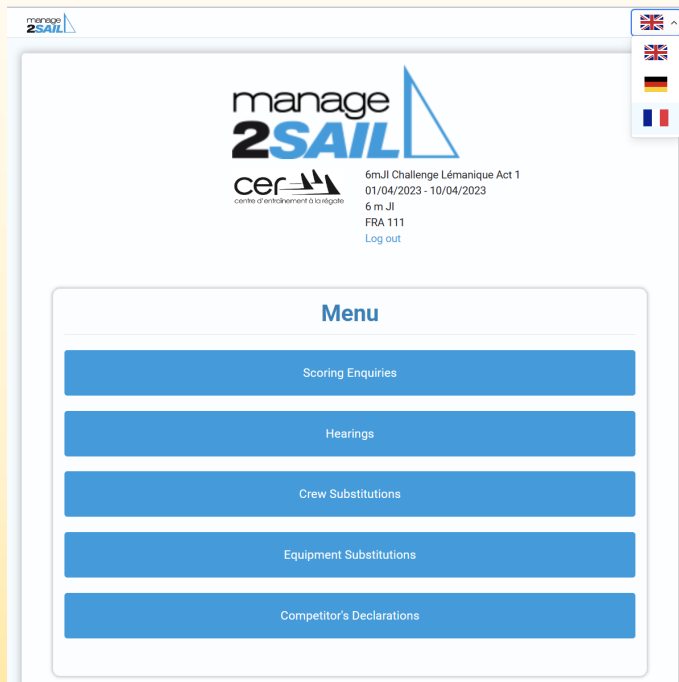
The application **simulates exactly** what happens with paper forms.

- 1) A paper form, dated and signed, must be submitted to the race office
- 2) The request is then handled by the officials in charge

The advantage of the application is that it simplifies the process.

Requests are automatically time-stamped and sent directly to the officials in charge.

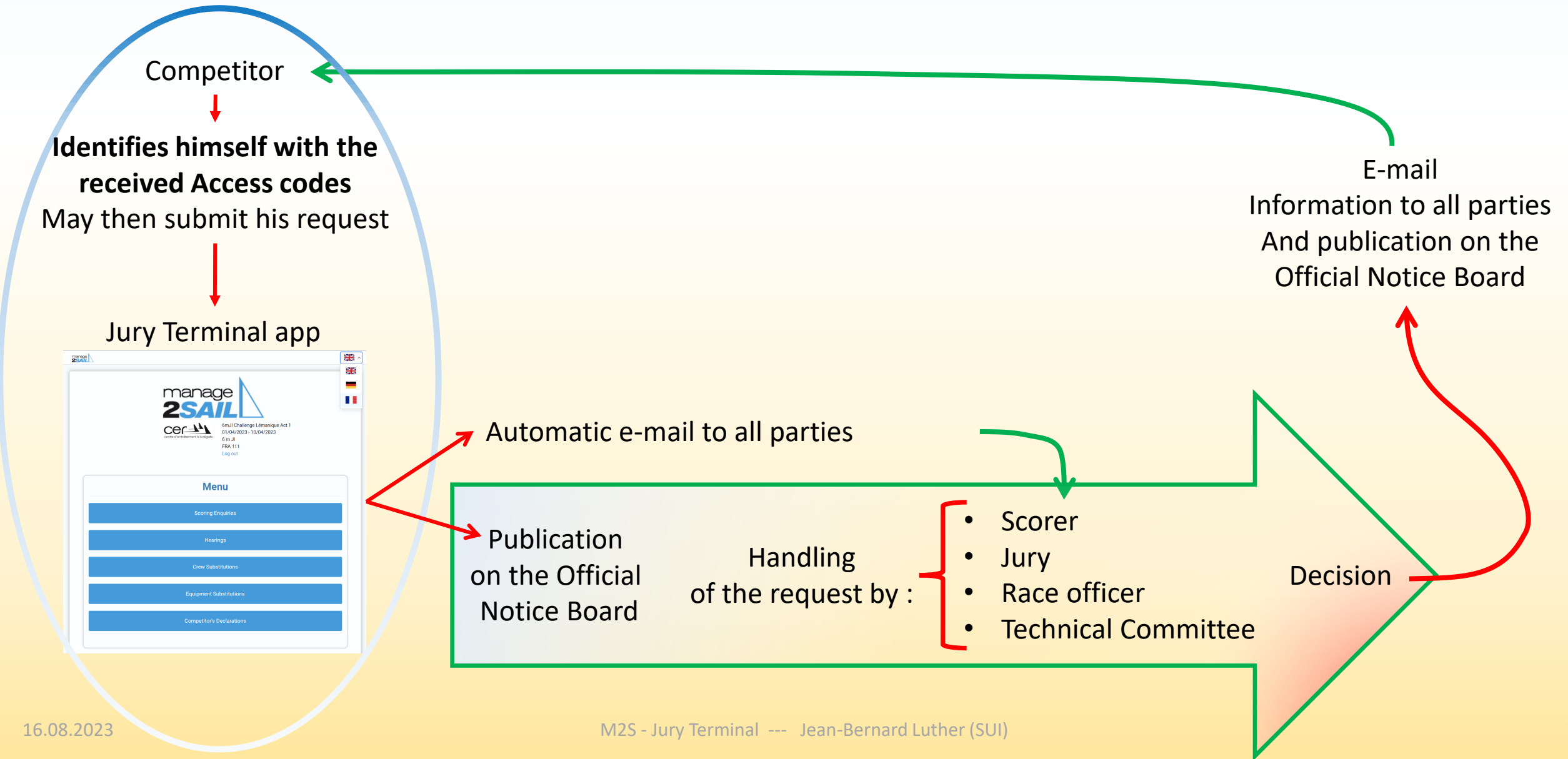
The latter process the requests, and their decisions are sent by e-mail to the parties and officials involved.



- **Scoring Enquiries** = Request to review a score
- **Hearing** = Protest / Request for redress / Reopening requests
- **Crew Substitution** = Request for crew substitution
- **Equipment Substitution** = Request for equipment substitution
- **Competitor's Declaration** = Fault acknowledgment / Retirement declaration / Request of protest withdrawal

SAILORS Menu – Jury Terminal

How it works



SAILORS Menu – Jury Terminal

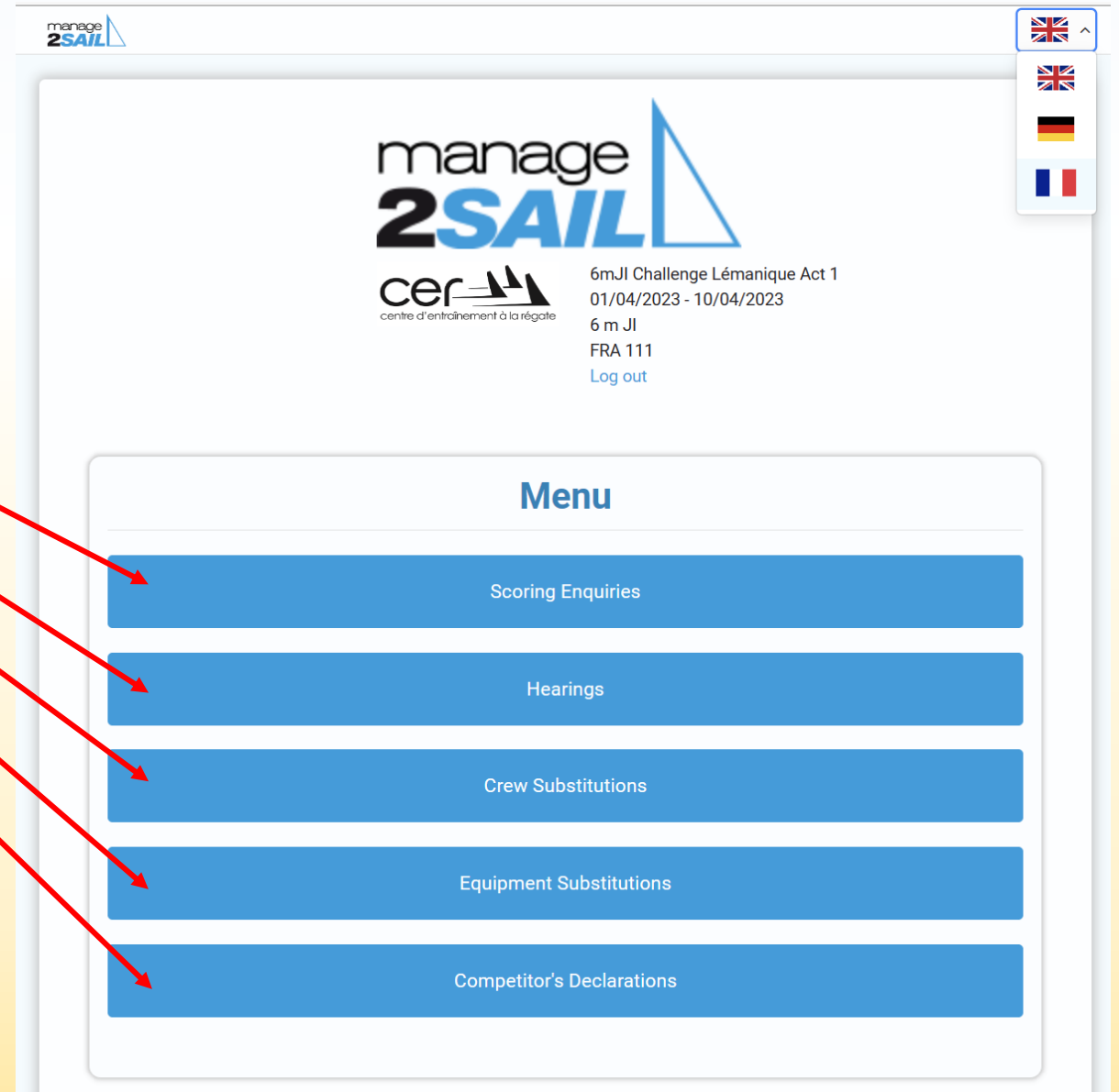
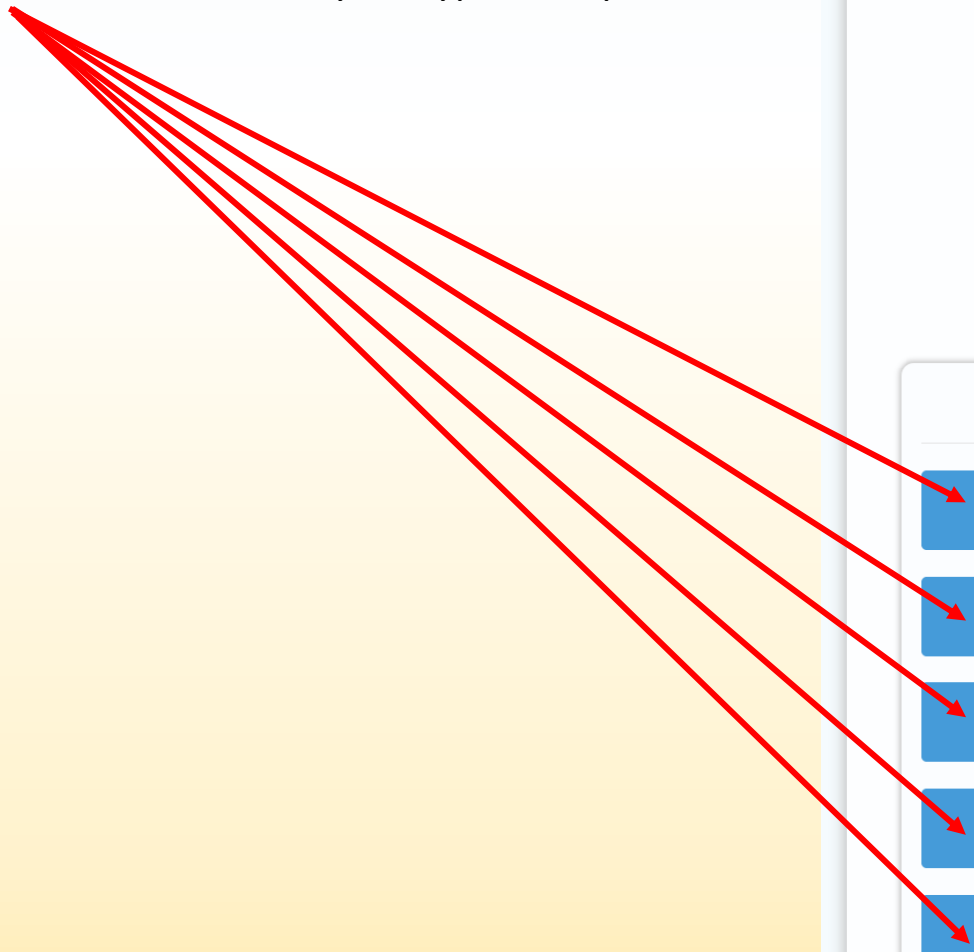
Forgotten or missing codes / Lost your way ?

**As a last recourse, with your phone, tablet or lap-top,
go to the race office or to the Jury**

SAILORS Menu – Jury Terminal

APP menu

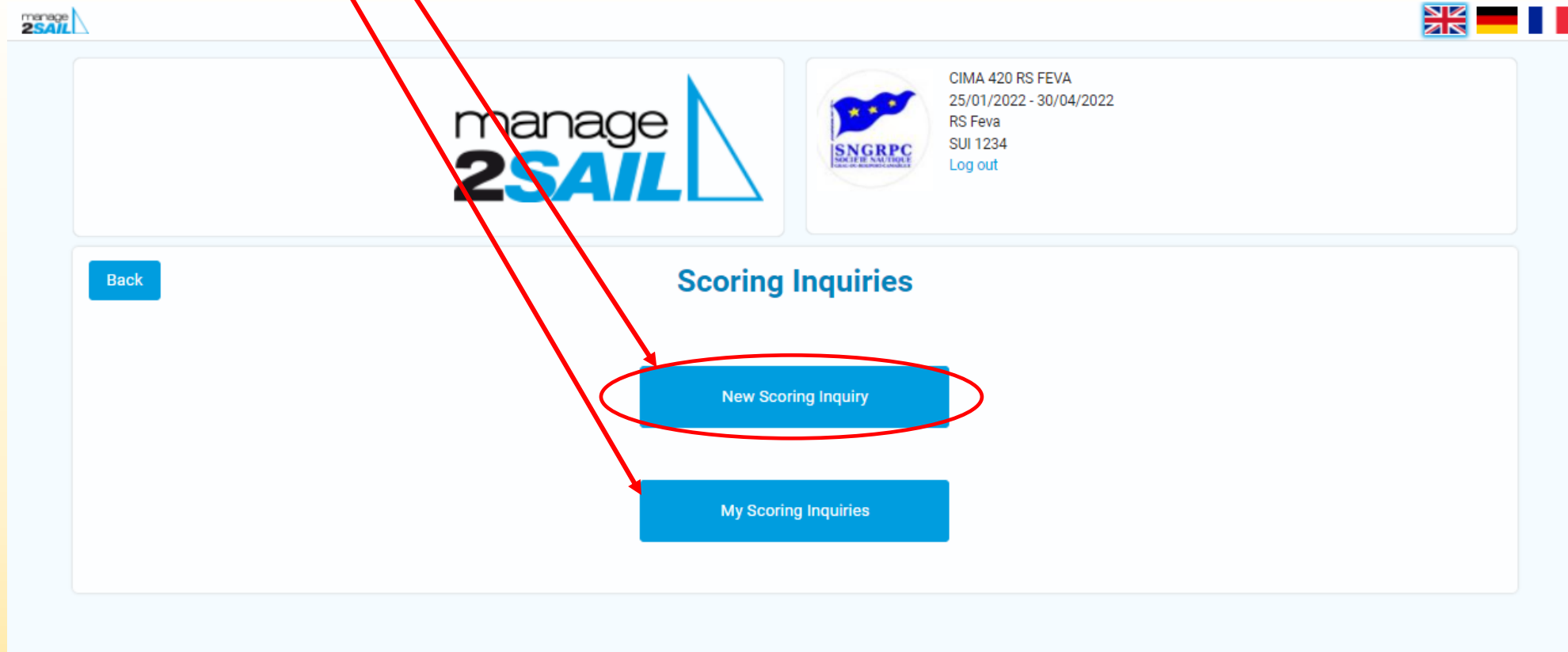
- Choose the option that best suits your type of request



SAILORS Menu – Jury Terminal

Scoring Enquiry = "You request to review your ranking"

- New scoring enquiry
- Follow-up your enquiry



Interface REGATIER – Jury Terminal

Fields to be filled in for a review of your ranking request

As you would do on a paper form, just fill in the following fields :

- Select the race
- Motivation for the request
- Submit

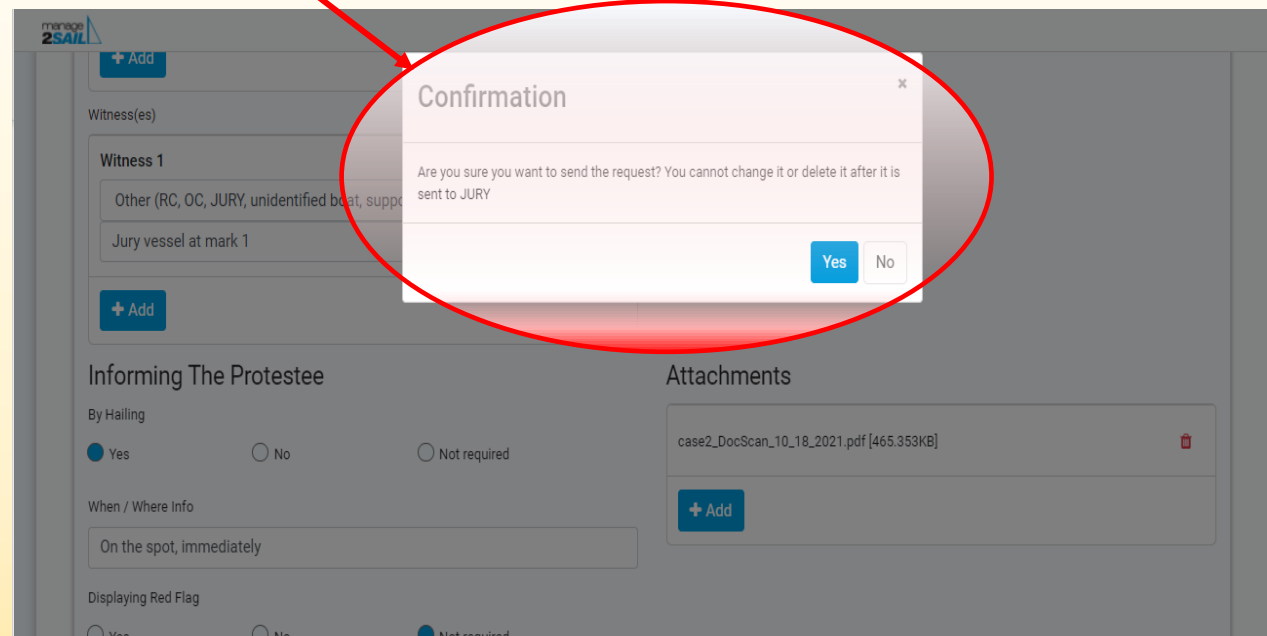
The screenshot shows the 'New Scoring Inquiry' form. At the top, there is a header with the 'manage 2SAIL' logo and a user profile for 'CIMA 420 RS FEVA' with dates '25/01/2022 - 30/04/2022', 'RS Feva', 'SUI 1234', and a 'Log out' link. Below the header, there is a 'Back' button and the title 'New Scoring Inquiry'. The form contains a 'Select Race#' dropdown menu, a 'Request' text area with the text 'I beleive I was third. In front of me GER 1234 and behind FRA 1234 Thank you for checking the arrival lists', and two buttons at the bottom: 'Cancel' and 'Send'. Red arrows indicate the fields to be filled: one points to the 'Select Race#' dropdown, another points to the 'Request' text area, and a third points to the 'Send' button.

SAILORS Menu – Jury Terminal

Warning, before you send the form

Jury Terminal is always asking you to confirm your intention to submit a request.
After it has been submitted a request cannot be changed, neither modified nor withdrawn !

- **WARNING :**
A submitted request cannot be modified.



The screenshot displays the SAILORS Jury Terminal interface. A red oval highlights a 'Confirmation' dialog box that appears when submitting a request. The dialog box contains the text: 'Are you sure you want to send the request? You cannot change it or delete it after it is sent to JURY'. Below the text are two buttons: 'Yes' (blue) and 'No' (white). A red arrow points from the 'WARNING' text in the preceding list to the 'Confirmation' dialog box. The background interface shows various form fields and sections, including 'Witness(es)', 'Informing The Protestee', and 'Attachments'.

SAILORS Menu – Jury Terminal

Confirmation

Are you sure you want to send the request? You cannot change it or delete it after it is sent to JURY!

Yes No

Back

Previous Crew (Name and Sator license ID/WS ID if any)

Jean-Claude Vuthier WS-ID SUJUV1234 / SUI Nat license 1234

New Crew

Michel Rusca /

Contact Email

moi@email.com

Contact Phone

+33 6 123 123 123

WS ID

WS-ID FRAMR1234

National ID / License#

FRA1234567ee

Request

Jean-Claude fall down during race 4 and broke a leg
I request the authorization to substitute him with Michel.
Thank you for your consideration.

Cancel Send

Confirmation message that you intend to submit your request

- **Confirm that you are willing to submit your request with <YES>.** Otherwise your request will be ignored.
- Then the follow-up is on the "Official Notice Board" and/or with Jury Terminal menu :
 - See my requests
 - See all request that are related to me

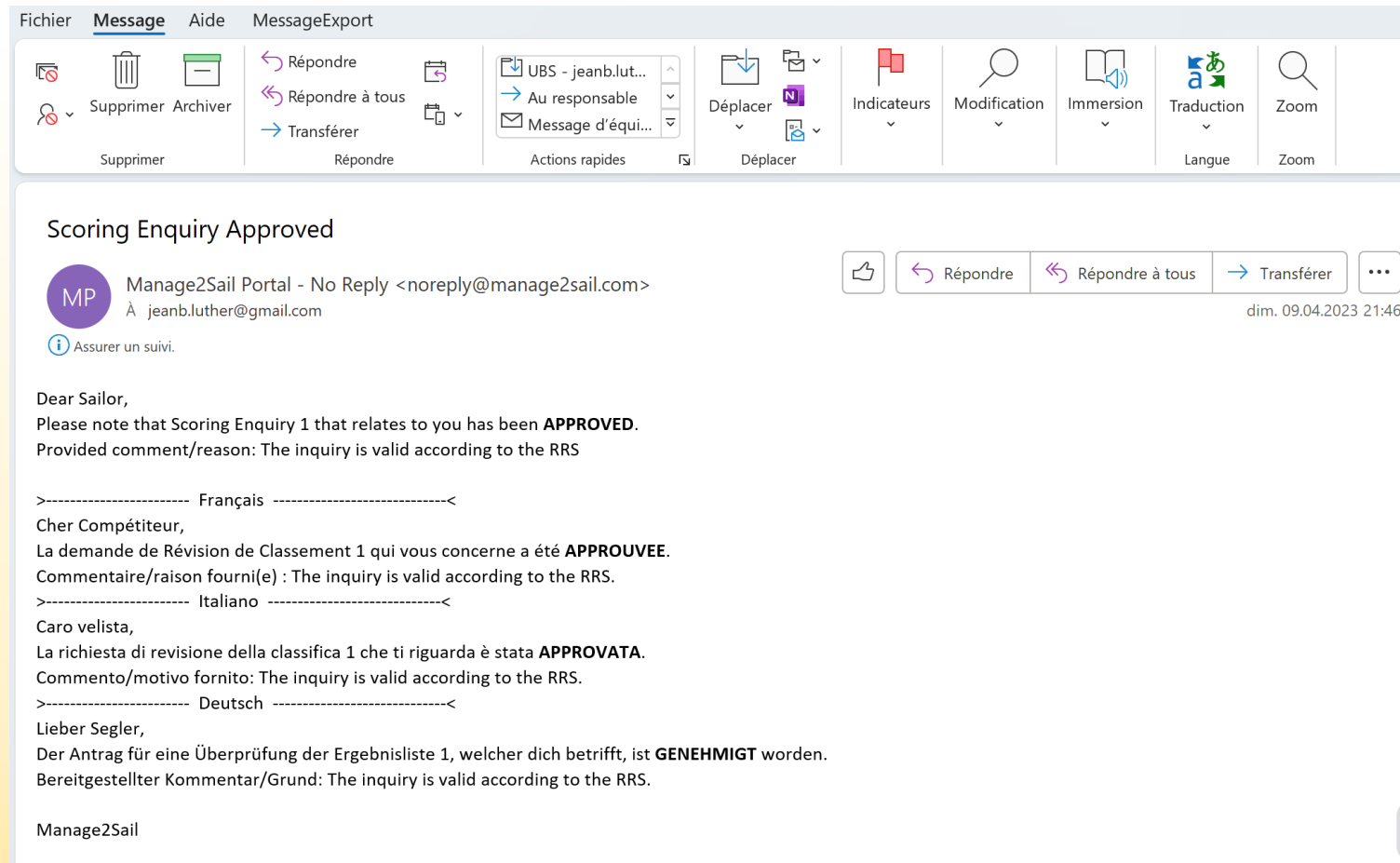
In other words, this is more or less a doubleing of the published information of the Manage2Sail "Official Notice Board"

SAILORS Menu – Jury Terminal

Example of the decision mail received by parties

After the Scorer has made a decision, the APP Jury Terminal will send an email to the requestor.

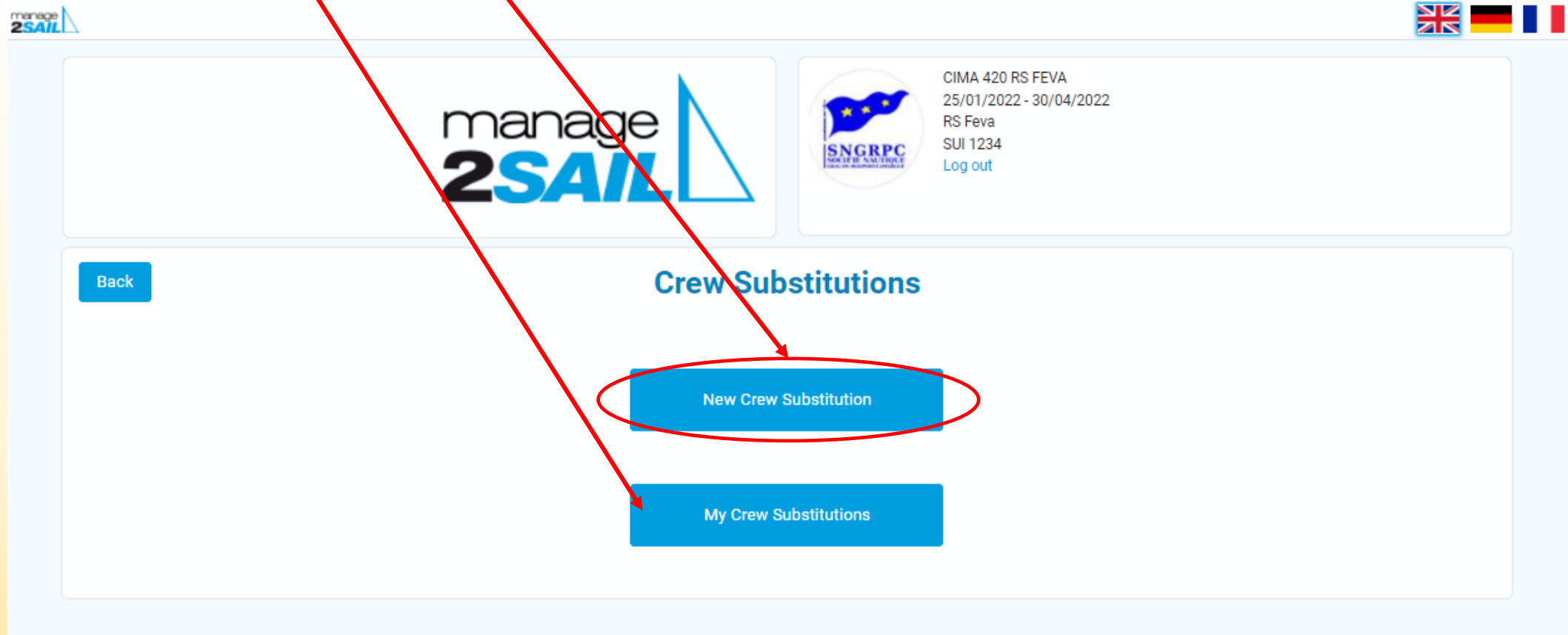
Exemple of mail sent



SAILORS Menu – Jury Terminal

Crew Substitution = You request the "substitution" of one crew

- New crew substitution request
- Status of your request



SAILORS Menu – Jury Terminal

Fields to be filled in for a crew substitution request

As you would do on a paper form, just fill in the following fields :

- Names and identifiers of the crew you would like to replace

Identifiers of the replacing crew :

- Names
- E-mail
- Phone
- World Sailing (WS – ID) identifier
- National licence ID
- Reason / Justification of the substitution
- Submit

The screenshot shows the 'manage 2SAIL' web interface for a 'New Crew Substitution' request. The form includes the following fields:

- Previous Crew (Name, WS ID, SUI Nat license ID if any):** Jean-Claude Vuthier WS-ID SUJUV1234 / SUI Nat license 1234
- New Crew:** Michel Rusca /
- Contact Email:** moi@email.com
- Contact Phone:** +33 6 123 123 123
- WS ID:** WS-ID FRAMR1234
- National ID / License#:** FRA1234567ee
- Request:** Jean-Claude fell down during race 4 and broke a leg. I request the authorization to substitute him with Michel. Thank you for your consideration.

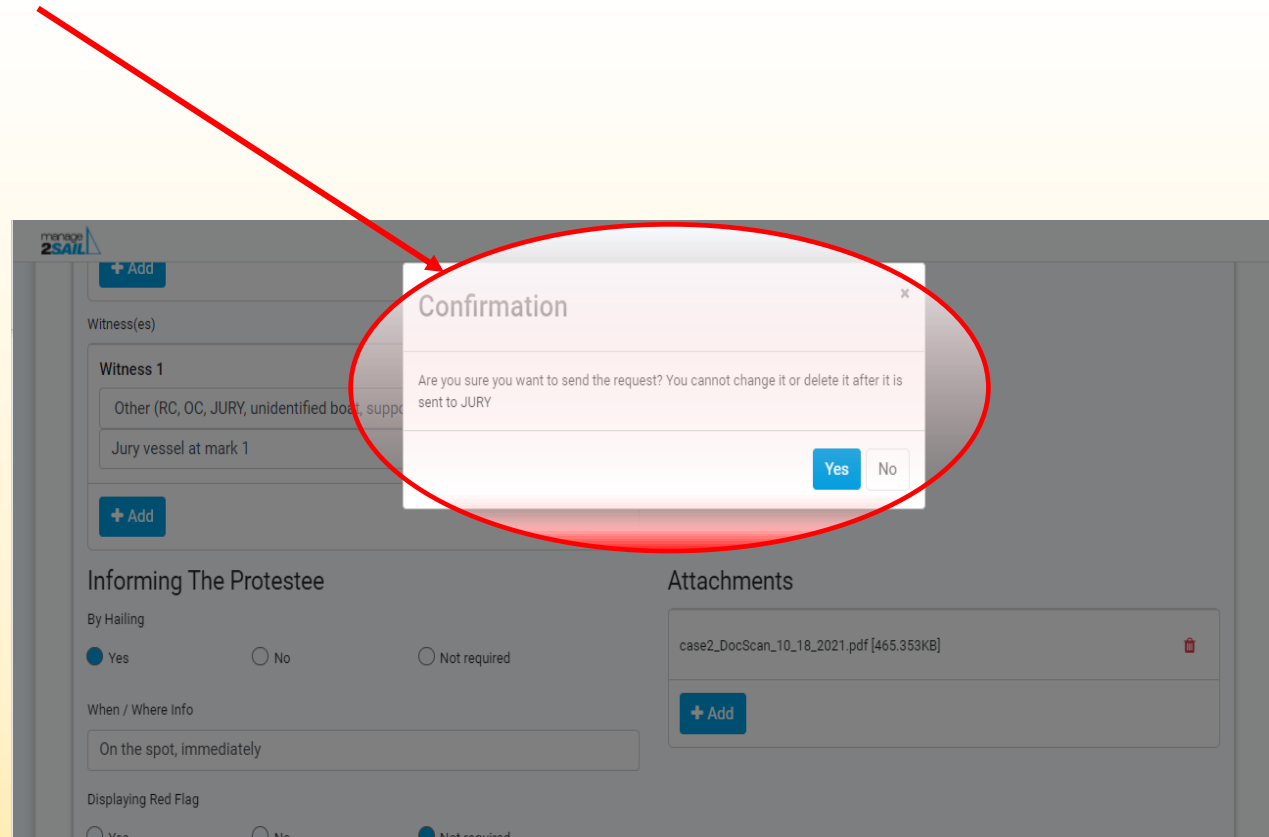
At the bottom of the form, there are two buttons: 'Cancel' (red) and 'Send' (blue). A red arrow points from the 'Submit' text in the list on the left to the 'Send' button.

SAILORS Menu – Jury Terminal

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SAILORS Menu – Jury Terminal

Confirmation

Are you sure you want to send the request? You cannot change it or delete it after it is sent to JURY

Yes No

Back

Previous Crew (Name and Sailor license ID/WS ID if any)

Jean-Claude Vuthier WS-ID SUUV1234 / SUI Nat license 1234

New Crew

Michel Rusca /

Contact Email

moi@email.com

Contact Phone

+33 6 123 123 123

WS ID

WS-ID FRAMR1234

National ID / License#

FRA1234567ee

Request

Jean-Claude fall down during race 4 and broke a leg
I request the authorization to substitute him with Michel.
Thank you for your consideration.

Cancel Send

Confirmation message that you intend to submit your request

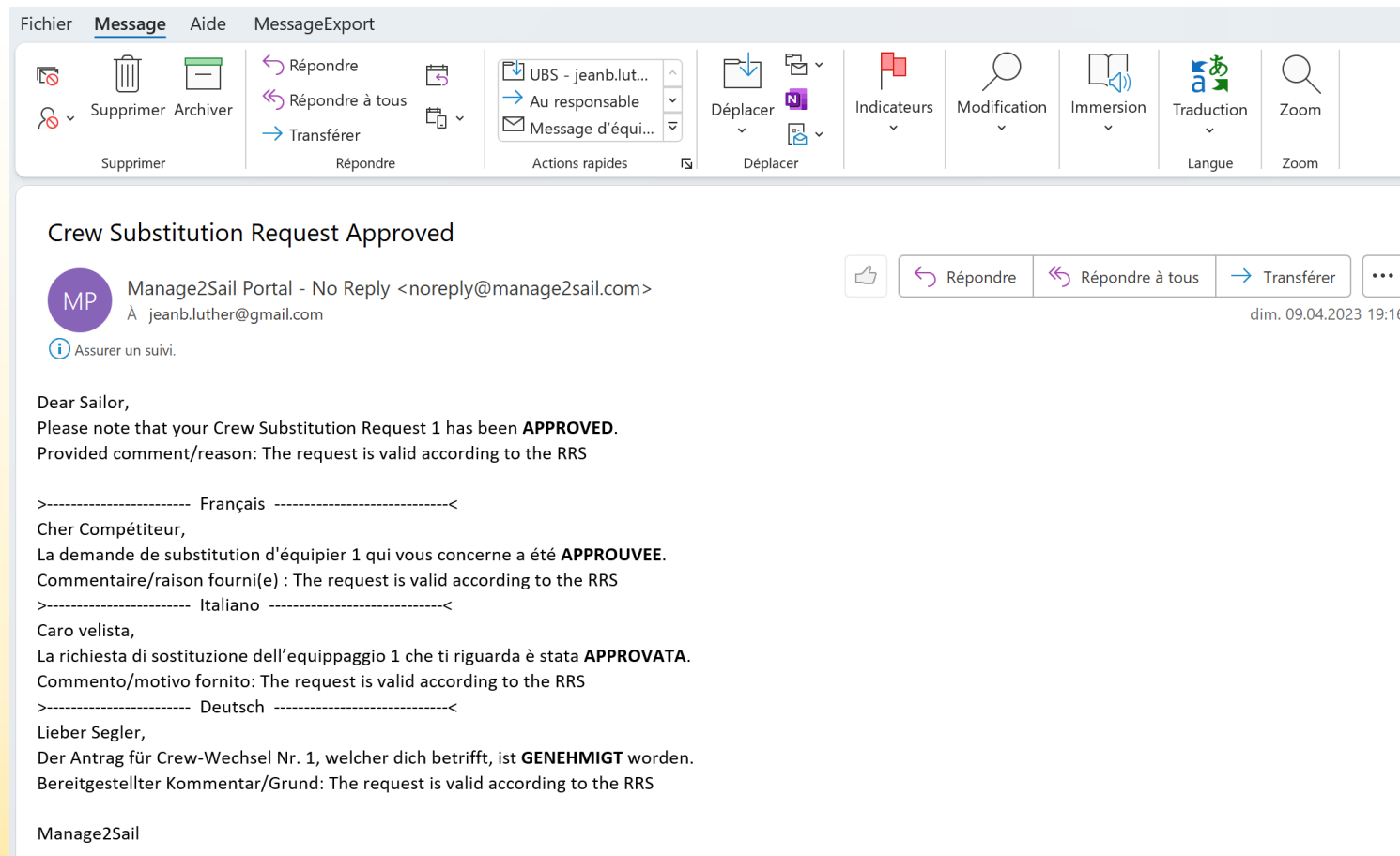
- **Confirm that you are willing to submit your request with <YES>.** Otherwise your request will be ignored.
- Then the follow-up is on the "Official Notice Board" and/or with Jury Terminal menu :
 - See my requests
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In other words, this is more or less a doubleing of the published information of the Manage2Sail "Official Notice Board"

SAILORS Menu – Jury Terminal

POSITIVE decision – an e-mail is sent to the requestor

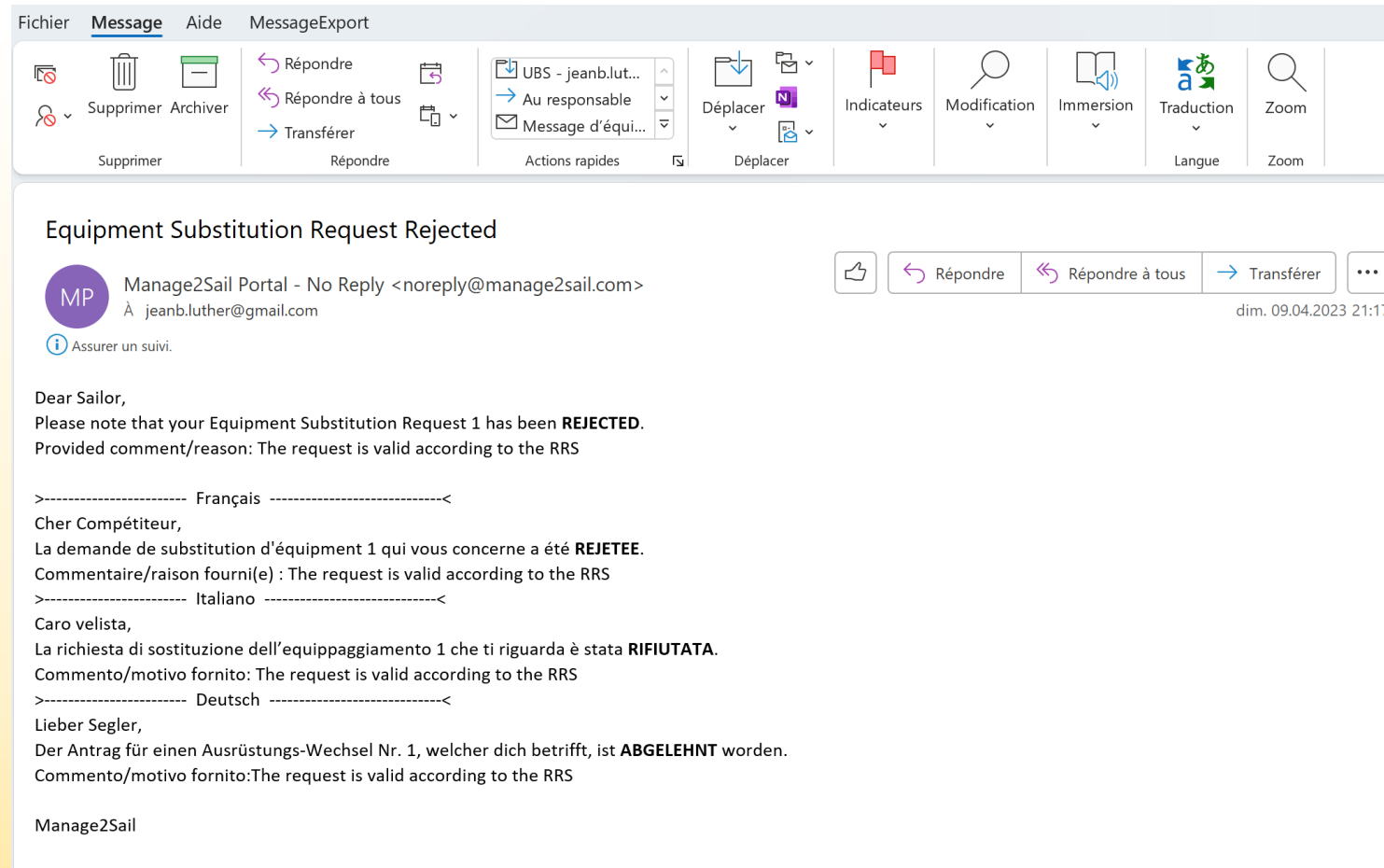
After the Race Committee has made a decision, the APP Jury Terminal will send an email to the requestor
Example of the mail sent



SAILORS Menu – Jury Terminal

NEGATIVE decision – an e-mail is sent to the requestor

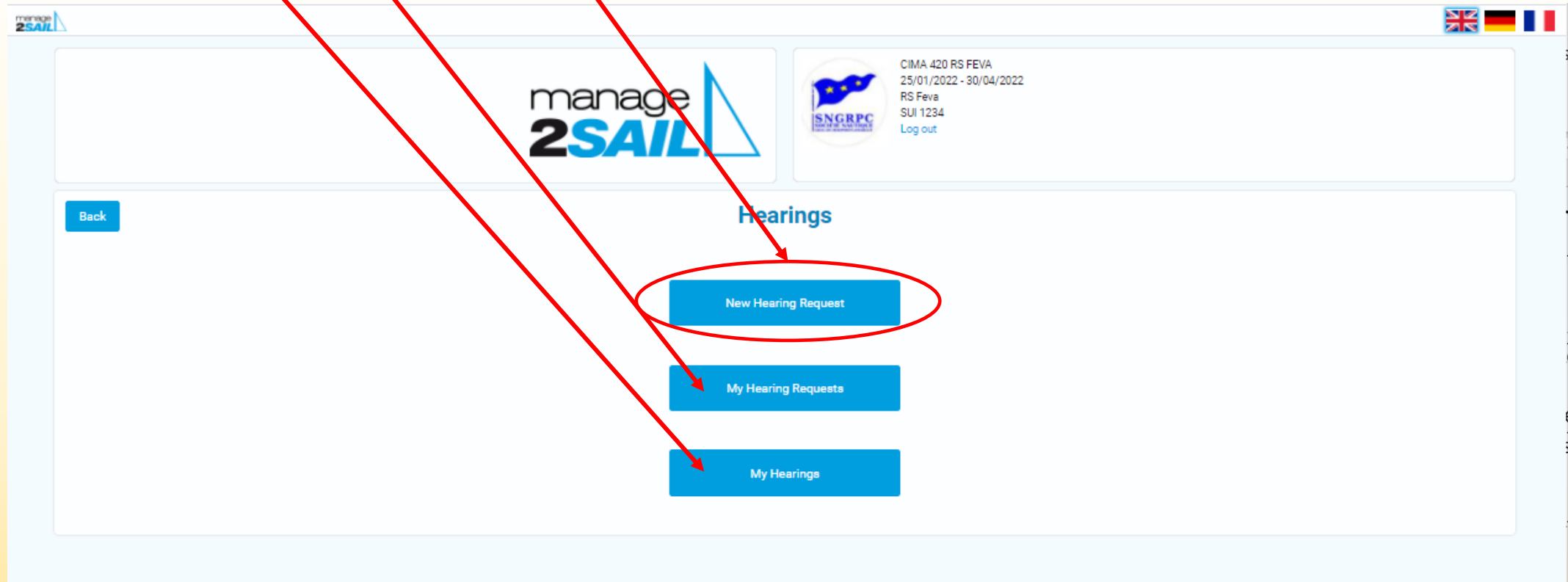
As soon as the Race Committee has made a decision, the APP Jury Terminal will send an email to the requestor
Example of the mail sent



SAILORS Menu – Jury Terminal

Hearing Request = Request for a "Protest, Redress or Reopening"

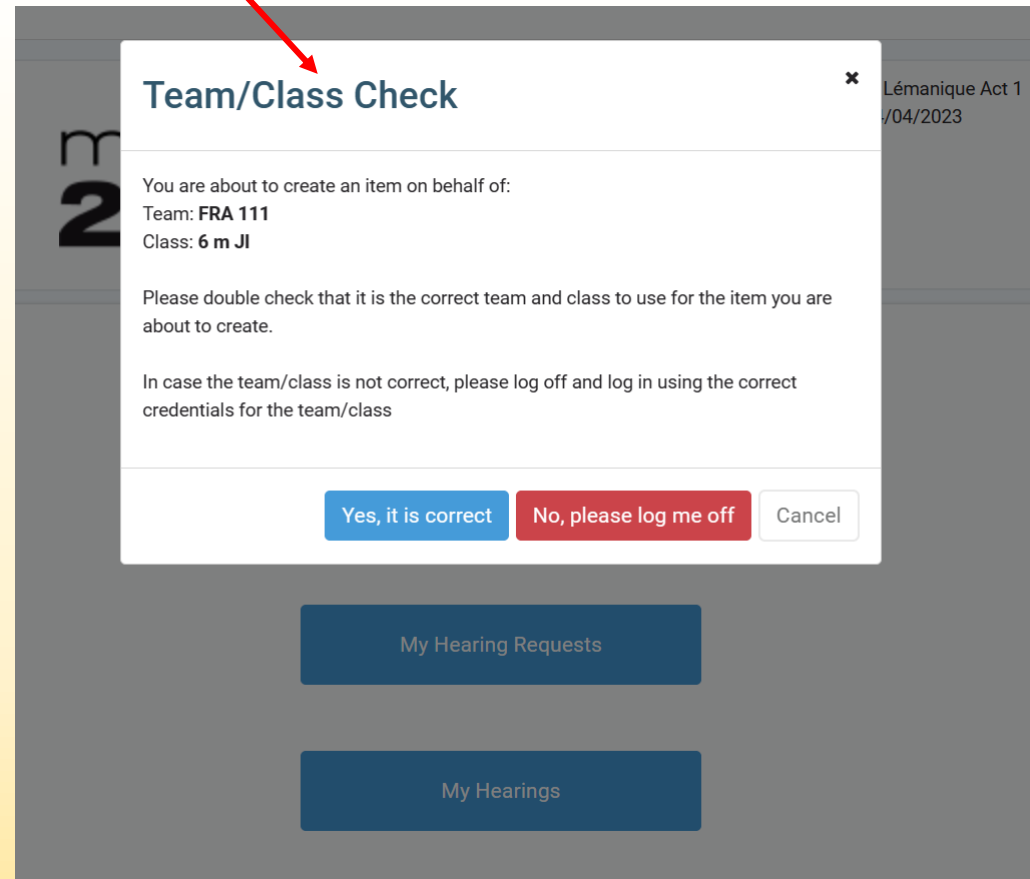
- Submitting a new request
- Request follow-up
- Follow-up of "hearing requests" that relates to you



SAILORS Menu – Jury Terminal

Hearing Request

- Requestor's boat ID verification



Team/Class Check ✕

You are about to create an item on behalf of:
Team: **FRA 111**
Class: **6 m JI**

Please double check that it is the correct team and class to use for the item you are about to create.

In case the team/class is not correct, please log off and log in using the correct credentials for the team/class

[Yes, it is correct](#) [No, please log me off](#) [Cancel](#)

[My Hearing Requests](#)

[My Hearings](#)

SAILORS Menu – Jury Terminal

manage 2SAIL

CIMA 420 RS FEVA
25/01/2022 - 30/04/2022
RS Feva
SUI 1234
Log out

Back

New Hearing Request

Type

<Not Selected>

<Not Selected>

Protest

Request for Redress

Request for Reopen

Report concerning a Support Person

Report for DP Penalty (Rule 64.4)

Report of Misconduct (Rule 69)

Request to have a Hearing with full jury (Rule N1.4(b))

+ Add

Witness(es)

There are no data

+ Add

Attachments (Total file sizes cannot exceed 2.5MB)

There are no attachments

+ Add

Rules Applicable

INCIDENT (When and Where) including brief description

Contact Email

Contact Phone

Cancel

Send

Fields of a hearing request

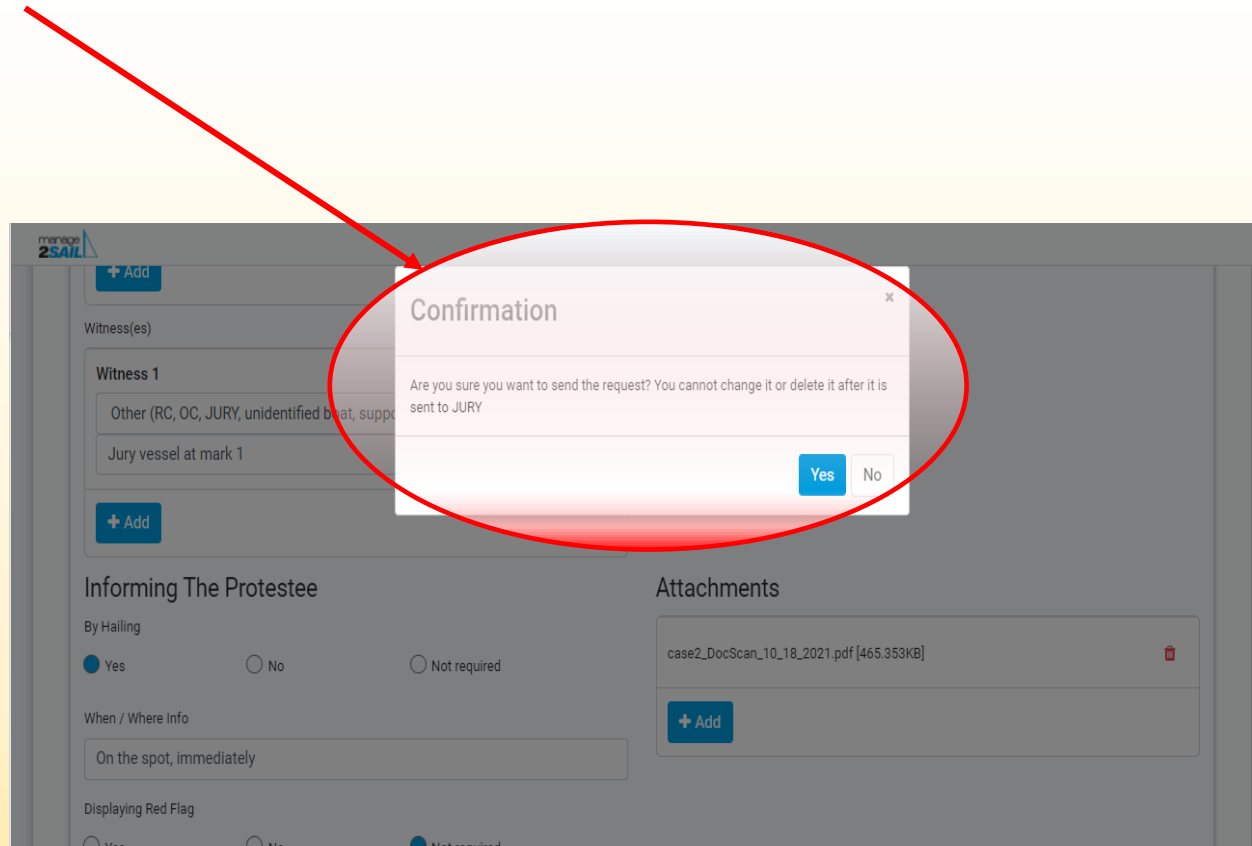
- Selection the type of request
- Protestee
- Witness
- Add a photo or a drawing (format of photo or drawing : JPEG or PDF) – may be added during the hearing.
- Rules supposed to be infringed
- Incident description
- Contact E-mail
- Contact phone Nr
- Submit

SAILORS Menu – Jury Terminal

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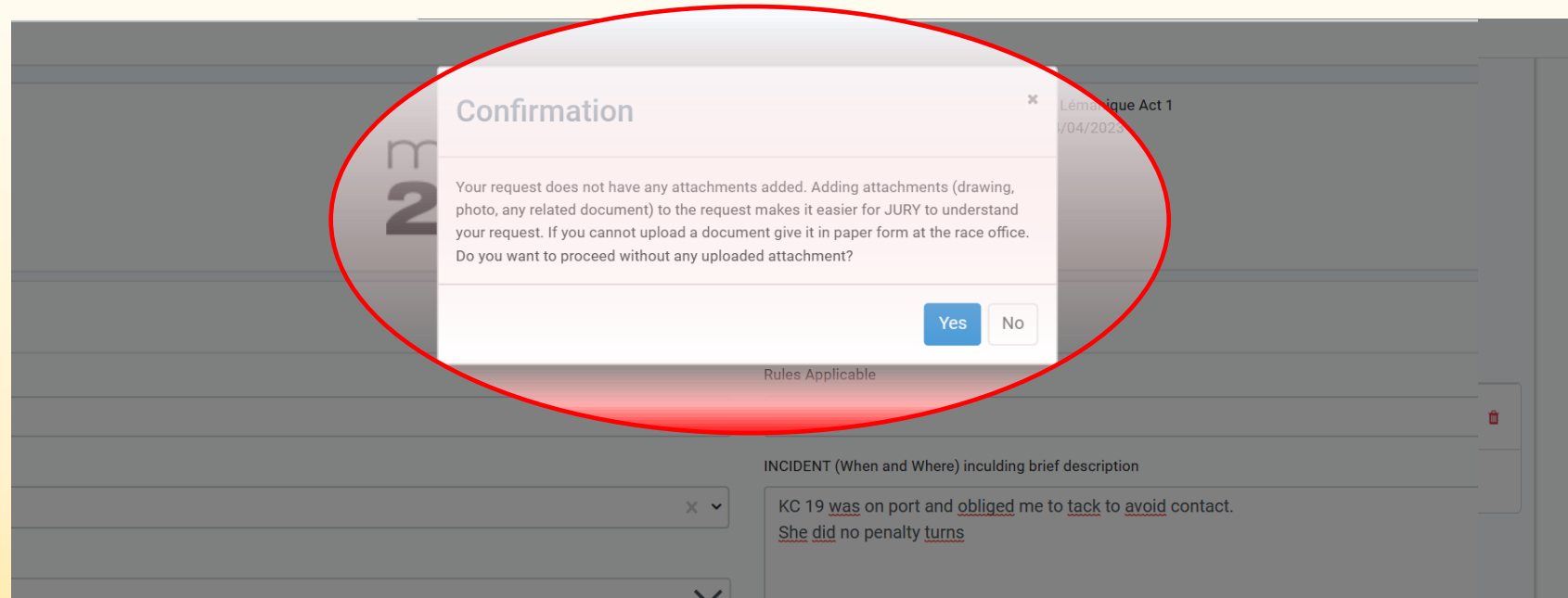
SAILORS Menu – Jury Terminal

Possibilité d'ajouter un schéma ou une photo

Jury Terminal draws your attention that you did not add any photo or drawing inserted into your request and offers the possibility to do it here if you have forgotten it before.

It is not mandatory to add photos or drawings, this may be added during the hearing.

Dialog to allow the upload of drawings or photos :



SAILORS Menu – Jury Terminal

Confirmation

Are you sure you want to send the request? You cannot change it or delete it after it is sent to JURY

Yes No

Back

Previous Crew (Name and sailor license ID/WS ID #any)

Jean-Claude Vuithier WS-ID SUJUV1234 / SUI Nat license 1234

New Crew

Michel Rusca /

Contact Email

moi@email.com

Contact Phone

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WS ID

WS-ID FRAMR1234

National ID / License#

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SAILORS Menu – Jury Terminal

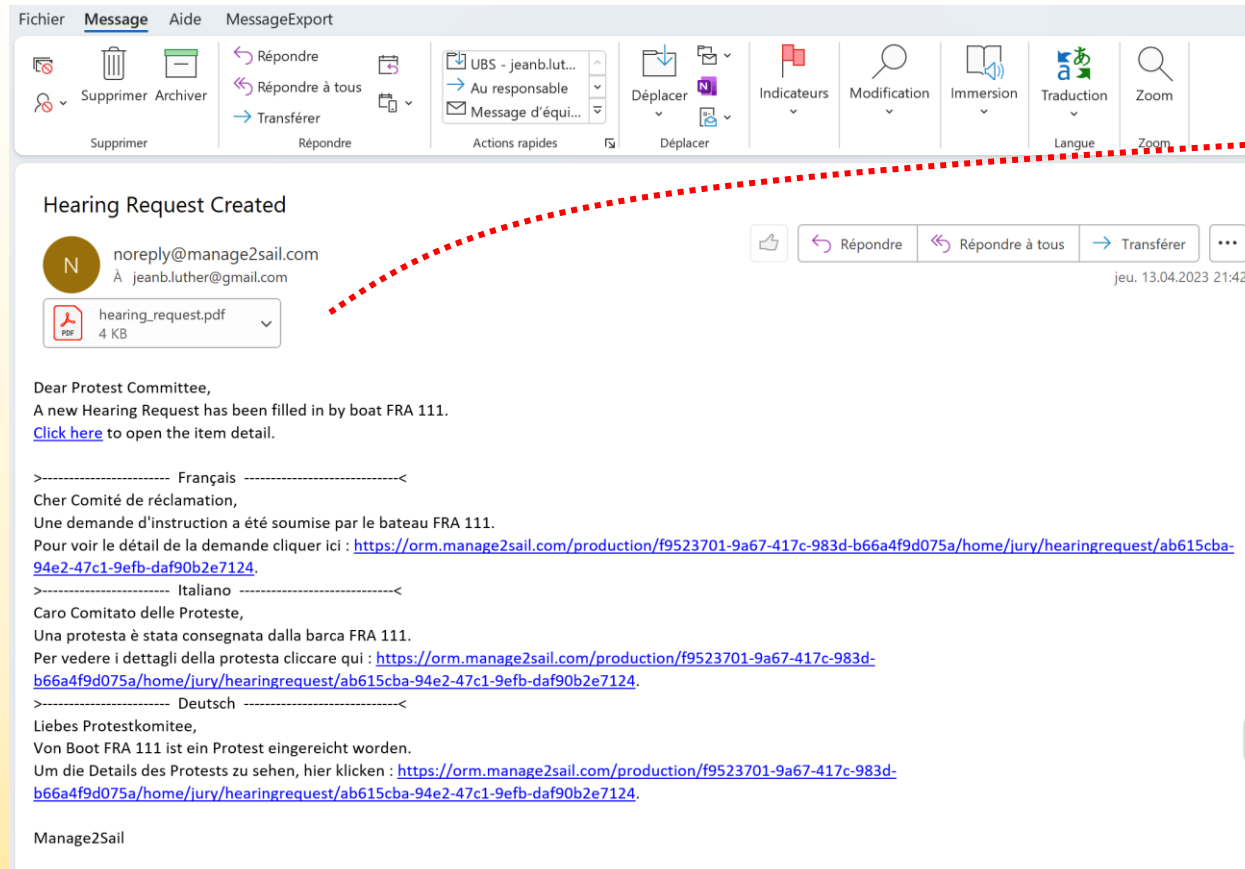
Mail received by parties

When a hearing request has been submitted, all parties and the jury shall receive an e-mail.

Example of mail sent by m2s

You may click on the link provided in the e-mail. This will display the contents of the request

(example of the protest form time-stamped by m2s).



6mJI Challenge Lémanique Act 1

4/1/2023 - 4/14/2023

HEARING REQUEST

Submitted: Thursday, April 13, 2023 21:41

Time Limit:

Type: Protest

Regatta: 6 m JI

Race: 5

Fleet:

Initiator: 6 m JI (5) - FRA 111

Respondent(s): 6 m JI (5) - KC 19

Witness(es):

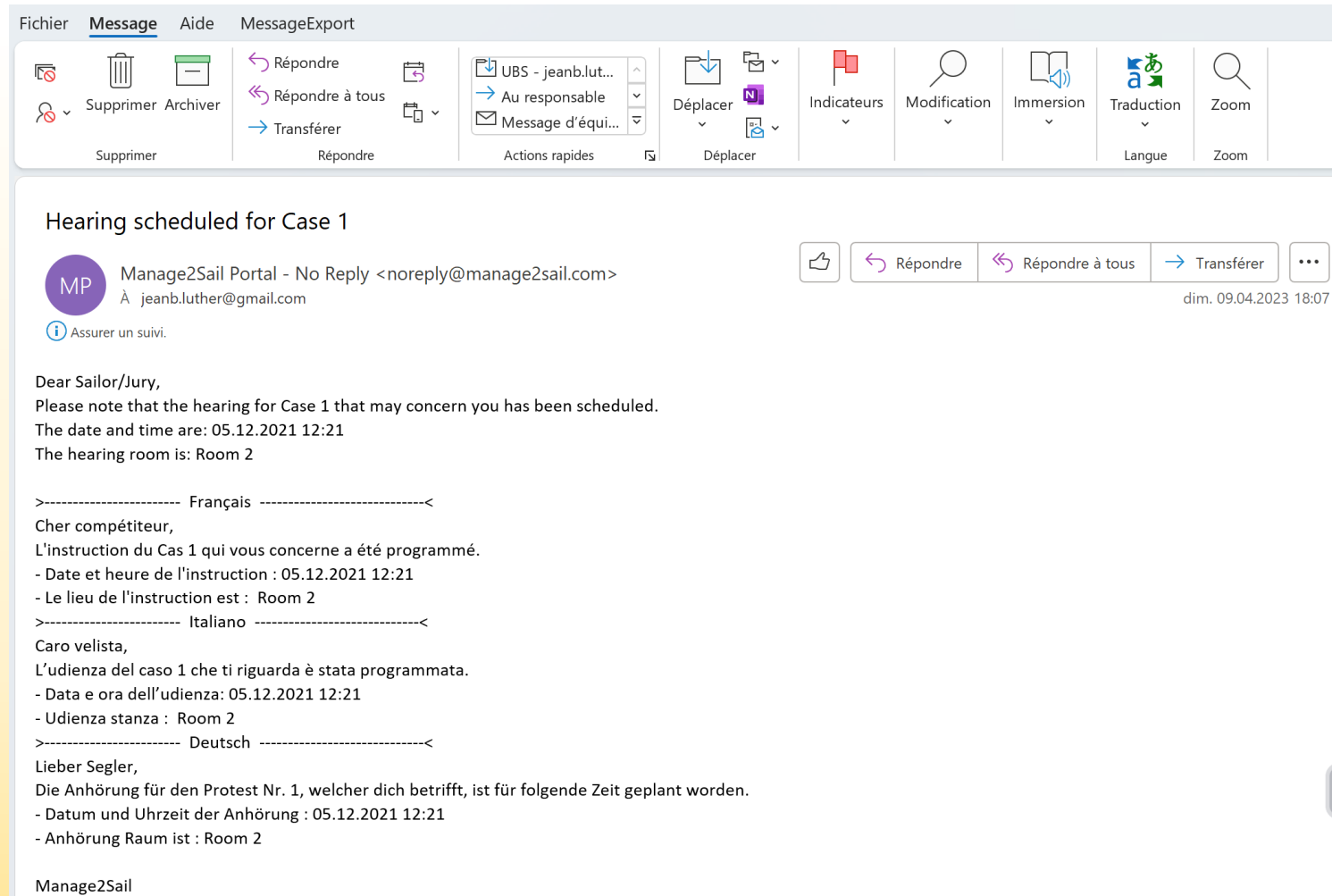
Rules alleged to be broken: 14

Incident Description: KC 19 was on port and obliged me to tack to avoid contact.
She did no penalty turns

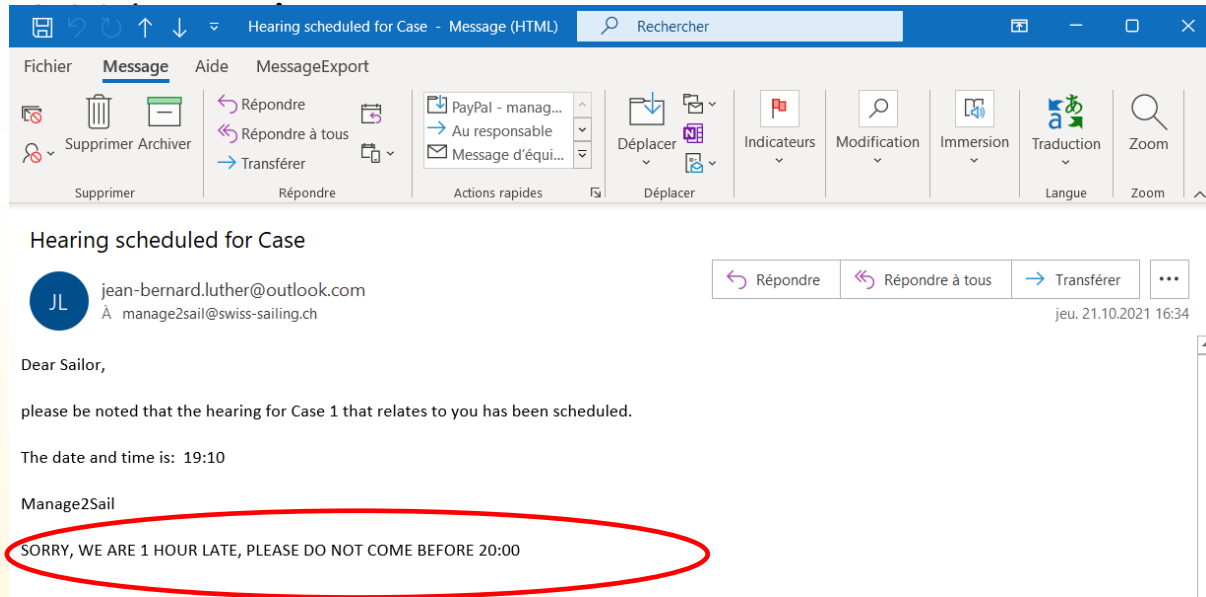
SAILORS Menu – Jury Terminal

Schedule mailed to all parties

Once the jury has scheduled and published a case hearing, Jury Terminal will send an e-mail with the schedule to all parties.
Example of mail sent



SAILORS Menu – Jury Terminal



The jury may send complementary information

SAILORS Menu – Jury Terminal



Menu


New Hearing Request

My Hearing Requests

My Hearings

Liste of my hearing requests

SAILORS Menu – Jury Terminal



Europ Class Open European Championship
19/10/2021 - 31/12/2021
Europe
SUI 3049
[Log out](#)

[Back](#)

My Hearing Requests

Submitted On	Handled By Jury	Updated	Actions
10/21/2021 3:49 PM	Yes	10/21/2021 3:56 PM	Go to details

Status of my hearing equests

SAILORS Menu – Jury Terminal



Menu

New Hearing Request


My Hearing Requests


My Hearings

Follow-up of hearings / decisions that relates to me

SAILORS Menu– Jury Terminal

This hearing is scheduled, but has still no decision decided and published.





6mJI Challenge Lémanique Act 1
01/04/2023 - 14/04/2023
6 m JI
FRA 111
[Log out](#)

Back

My Hearings

#	Race	Initiator	Respondent(s)	Scheduled Hearing	Location	Status	Decision	Updated
1	R5	FRA 111	KC 19	4/13/2023 10:07 PM	Room 1	Open		4/13/2023 10:19 PM